

AGENDA
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
April 10, 2025 @ 8:30 A.M.

Board of Supervisors:

Lani Gaver, Chair
Taylor Meals, Vice-Chair
Robert C. Stern, Jr.
Sydney B. Crampton
Tony Babington

Staff:

Keith R. Ledford, Jr., P.E., Interim Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Ashley Aguiar, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. **ANNOUNCEMENTS** – Additions or Deletions
3. **PUBLIC INPUT**

To address the Board during this portion of the meeting you must fill out a Civility Agreement, state your name and address for the record and which agenda item is to be addressed. Remarks shall be limited to 4 minutes and no discussion will take place during this portion of the meeting.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING

4. **PRESENTATIONS**
 - 4a. Annual Financial Audit Report – Wade Sansbury, Mauldin & Jenkins
5. **CONSENT SECTION**
 - 5a. Minutes of the Annual & Organizational Meeting dated March 13, 2025
Recommended Action: Approve the meeting minutes.
 - 5b. Big W Law Invoice dated April 1, 2025.
Recommended Action: Approve the attorney’s invoice in the amount of \$2,250.00.
 - 5c. Oertel, Fernandez, Bryant & Atkinson Invoice dated April 3, 2025
Recommended Action: Approve the attorney’s invoice in the amount of \$2,535.00
6. **DISCUSSION**
 - 6a. EWD Emergency Declaration Policy
7. **ACTION ITEMS**
 - 7a. WRF Surge Basin Cleaning – US Submergent Technologies
 - 7b. Administrator Position
8. **INTERIM ADMINISTRATOR’S REPORT** – Keith R. Ledford, Jr., P.E.
 - 8a. **WATER OPERATIONS MANAGER** – Dewey Futch
 - 8b. **WASTEWATER OPERATIONS MANAGER** – David Larson
 - 8c. **TECHNICAL SUPPORT MANAGER** – Keith R. Ledford Jr., P.E.

8d. FINANCE DIRECTOR – Lisa Hawkins

1. March Financial Statements
2. March Investment Statements

9. ATTORNEY’S REPORT – Robert H. Berntsson

10. OLD BUSINESS

10a. Winchester Ranch Development

11. NEW BUSINESS

12. PUBLIC COMMENT – ANY TOPIC

To address the Board during this portion of the meeting, you must fill out a Civility Agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.

13. BOARD MEMBER COMMENTS

14. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and FS 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at 941-474-3217 no later than 7 days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at 800-955-8771 9TCC) or 800-955-8770 (VOICE) for assistance.

Posted 4/4/2025

BOARD AGENDA ITEM SUMMARY

4a

MEETING DATE: April 10, 2025

SUBJECT: Annual Financial Audit Report

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Lisa Hawkins**

DEPT.: **Finance**

ITEMS: **Audited Financial Statements as of and for years ended September 30, 2024 and 2023.**

PURPOSE / JUSTIFICATION: **In accordance with Section 10 of the Enabling Act an annual audit of the District's financial practices is performed.**

MOTION: **To accept as presented, the Audited Financial Statements as of and for the years ended September 30, 2024 and 2023 and the Auditor's Discussion and Analysis dated September 30, 2024, in accordance with Section 10 of the Enabling Act.**

Prepared By: **Ashley Aguiar**

Date: **April 1, 2025**

Approvals:

Interim Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachments: **Audited Financial Statements as of and for years ended September 30, 2024 and 2023 and the Auditor's Discussion and Analysis dated September 30, 2024 distributed electronically.**



Going Further.

Englewood Water District

Auditor's Discussion and Analysis

Financial and Compliance Audit Summary

September 30, 2024

Presented by:

Wade Sansbury, CPA

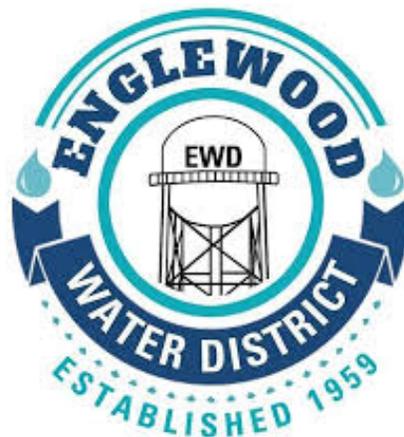
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ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2024

PURPOSE OF ANNUAL AUDITOR'S DISCUSSION AND ANALYSIS

- ◆ Engagement Team and Firm Information.
- ◆ Overview of:
 - Audit Opinion;
 - Financial Statements;
 - Compliance Report.
- ◆ Required Communications under *Government Auditing Standards*.
- ◆ Accounting Recommendations and Related Matters.
- ◆ Answer Questions.



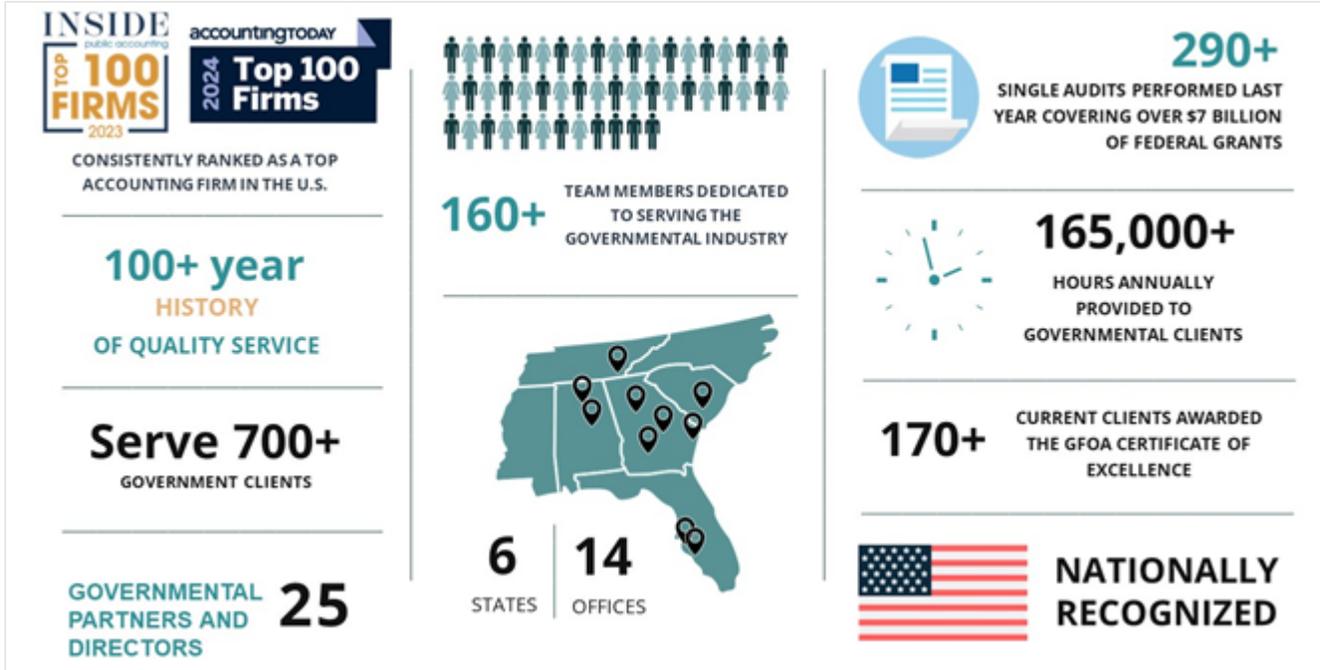
VISION

To be a trusted advisor, earning trust and building respect through our consistent commitment to sustainable excellence, leadership, and integrity.



ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2024

MAULDIN & JENKINS – BY THE NUMBERS



Engagement Team Leaders for the District Include:

- Wade Sansbury, Engagement Lead Partner: 29 years of experience, 100% governmental
- Daniel Anderson, Quality Assurance Partner: 16 years of experience, 100% governmental

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
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MAULDIN & JENKINS – ADDITIONAL INFORMATION

Other Industries and Services Provided by Mauldin & Jenkins:

Each of Mauldin & Jenkins' offices provides a wide variety of services to a broad range of clientele. We have partners and managers who are responsible for specialized practice areas of auditing and accounting, taxes and management advisory services. Their purpose, as leaders in the particular practice area, is to establish policies with respect to technical matters in these specific areas and ensure that the quality of the Firm's practice is maintained.

Industries Served: Over the years, our partners have developed expertise in certain industries representative of a cross section of the Florida economy, including:

- Governmental Entities (state entities, cities, counties, school systems, business type operations, libraries, and other special purpose entities)
- SEC Registrants
- Wholesale Distribution
- Agri-Businesses
- Manufacturing
- Professional Services
- Employee Benefit Plans
- Financial Institutions (community banks, savings and loans, thrifts, credit unions, mortgage companies, and finance companies)
- Non-Profit Organizations
- Retail Businesses
- Long-Term Healthcare
- Construction and Development
- Individuals, Estates and Trusts
- Real Estate Management

Services Provided: This diversity of practice enables our personnel to experience a wide variety of business, accounting and tax situations. We provide the traditional and non-traditional services such as:

- Financial Audit/Review/Compilation
- Compliance Audits and Single Audits
- Agreed-Upon Procedures
- Forensic Audits
- Bond Issuance Services
- Performance Audits
- State Sales Tax Matters
- International Tax Matters
- Business and Strategic Planning
- Profitability Consulting
- Budgeting
- Buy-Sell Agreements and Business Valuation Issues
- Income Tax Planning and Preparation
- Multi-State Income Tax Issues
- Information Systems Consulting
- Cost Accounting Analysis
- Healthcare Cost Reimbursement
- Outsourced Billing Services
- Fixed Asset Inventories
- Succession and Exit Strategy Consulting
- Estate Planning
- Management Information Systems
- Employee Benefit Plan Administration
- Merger/Acquisition and Expansion Financing

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
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GOVERNMENTAL ADVISORY SERVICES

Beyond traditional audit and accounting services and IT services, we provide advisory services that are wide-ranging in nature. Our experienced government advisory team helps governments, governmental agencies and special purpose governmental organizations balance fiscal responsibility with the latest business strategies to achieve targeted and overarching objectives. Our advisory services can be summarized via the following:



David Roberts
Partner, Governmental Advisory Services

David Roberts has more than 22 years of experience as a consultant and trusted advisor providing operational/organizational assessments and similar transformational projects for federal, state, and local governments across the country. David's experience includes leading numerous enterprise-wide/departmental/functional assessments and transformations over his career measuring the efficiency and effectiveness of organizational structures and culture, performance management, technology systems and strategies, staffing models, service delivery models, and customer satisfaction.

David helps his clients turn visions and goals into reality. He has helped multiple clients win national government industry awards for innovation, transformation, and cost savings.

David leads our Government Advisory practice, where he focuses on helping governments and individual agencies fulfill and exceed their financial, operational, and regulatory obligations to the public. David has completed hundreds of projects over his career. On the following page are sample management consulting projects demonstrating David's depth and breadth completed within the past 12 months.

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Operational and Performance Assessment – Walton County, Georgia

David led a multi-department Operational and Performance Assessment for Walton County. The scope included assessing organizational structure, operational efficiency, staffing levels and resource utilization, comparison to leading practices, and observations and recommendations to assist the County in achieving the desired future state. The final report included numerous observations with associated recommendations and a detailed Roadmap/Implementation Plan.

Outsourcing Feasibility Study – City of Rocky Mount, North Carolina

David led a feasibility study for the City of Rocky Mount to assess its current service delivery model for providing parks maintenance and landscaping services. City operations used of a hybrid model of both internal resources and third-party contractors to provide parks maintenance and landscaping. The project evaluated the pros and cons (both financial and non-financial) of: (1) maintaining the hybrid model, (2) performing all services in-house, and (3) performing all services externally.

Finance Functional Assessment – Richland County Library, South Carolina

David led a functional assessment of the Library's finance department. The project consisted of understanding the current state – current service provision, performance, workflow, business processes, internal controls, organizational structure, reporting, and communications. The current state was compared to leading practices and gaps were identified. An implementation roadmap was created that aligned recommendations to leaderships' vision to help the organization achieve its desired future state.

Grant Compliance Audit – Decide DeKalb (Georgia)

David led a Grant Compliance Assessment of various development projects for Decide DeKalb. The project reviewed the established grant and contractual criteria to be maintained by developers and compared with tenant information related to low income occupants. The project identified areas of compliance, non-compliance, and recommendations for remediation.

Forensic Audit – Confidential City

David led a forensic investigation into questionable cash management activity for a City Parks and Recreation department. The project reviewed bank account activity, cancelled checks, cash withdrawals, and purchased item documentation as well as conducted interviews with account cardholders to determine the collection, handling, and use of several hundred thousand dollars collected in fees, sponsorships, and contributions made to the City. Numerous observations and corresponding recommendations were developed to enhance internal controls, written policies, and procedures to correct conflicts of interest, mishandling of funds, and misappropriation of funds.

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2024

INDEPENDENT AUDITOR'S REPORT

The independent auditor's report has specific significance to readers of the financial report.

Opinion

We have issued an unmodified audit report, which is the highest form of assurance we can render with regard to the fairness of financial information on which we are opining. The financial statements are considered to present fairly the financial position and results of operations as of, and for the year ended September 30, 2024.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We are required to be independent of the District and to meet our ethical responsibilities.

Management's Responsibility for the Financial Statements

The financial statements are the responsibility of management. Management is also required to evaluate the District's ability to continue as a going concern.

Auditor's Responsibility

Our responsibility, as external auditors, is to express opinions on these financial statements based on our audit. We planned and performed our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Other Matters

Certain required supplementary information and other information is included in the financial report, and as directed by relevant auditing standards, we have not expressed an opinion or provided any assurance on the respective information.

Other Reporting

Government Auditing Standards require auditors to issue a report on our consideration of internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. We have issued such a report and reference to this report is included in the independent auditor's report.



ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2024

REQUIRED COMMUNICATIONS

**The Auditor's Responsibility Under Government Auditing Standards
and Auditing Standards Generally Accepted in the United States of America**

Our audit of the financial statements of the Englewood District (the "District") for the year ended September 30, 2024, was conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether caused by error, fraudulent financial reporting or misappropriation of assets. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Accordingly, the audit was designed to obtain reasonable, rather than absolute, assurance about the financial statements. We believe our audit accomplishes that objective.

In accordance with *Government Auditing Standards*, we have also performed tests of controls and compliance with laws and regulations that contribute to the evidence supporting our opinion on the financial statements. However, they do not provide a basis for opining on the District's internal control or compliance with laws and regulations.

Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the District. During the current year, Governmental Accounting Standards Board (GASB) Statement No. 96 became effective for governments; however, it did not have a material impact on the District. In addition, there are several new accounting standards which will be required to be implemented in the coming years. These are discussed later in this document.

In considering the qualitative aspects of the District's accounting policies, we did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus. The District's policies relative to the timing of recording of transactions are consistent with GAAP and typical government organizations.

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. Management has informed us they used all the relevant facts available to them at the time to make the best judgments about accounting estimates and we considered this information in the scope of our audit. We considered this information, and the qualitative aspects of management's calculations, in evaluating the District's significant accounting estimates. Estimates significant to the financial statements include such items as the estimated useful lives of capital assets.

Financial Statement Disclosures

The footnote disclosures to the financial statements are also an integral part of the financial statements. The process used by management to accumulate the information included in the disclosures was the same process used in accumulating the financial statements and the accounting policies described above are included in those disclosures. The overall neutrality, consistency, and clarity of the disclosures was considered as part our audit and in forming our opinion on the financial statements.

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
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Significant Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management relating to audit performance.

Audit Adjustments

During our audit of the District's basic financial statements as of and for the year ended September 30, 2024, audit adjustments were prepared and provided to management, who has posted them to the District's general ledger.

Uncorrected Misstatements

We had no passed adjustments.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on significant matters, the scope of the audit or significant disclosures to be included in the financial statements.

Representation from Management

We requested written representations from management relating to the accuracy of information included in the financial statements and the completeness and accuracy of various information requested by us, during the audit. Management properly provided those written representations.

Management's Consultations with Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Significant Issues Discussed with Management

There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements. We are not aware of any consultations management had with us (or other accountants) about accounting or auditing matters. No major issues were discussed with management prior to our retention to perform the aforementioned audit.

Other Information in Documents Containing Audited Financial Statements

We are not aware of any other documents that contain the audited basic financial statements other than the Annual Report published by the District. If such documents were to be published, we have a responsibility to determine that such financial information was not materially inconsistent with the audited statements of the District.

Independence

We are independent of the District, and all related organizations, in accordance with auditing standards promulgated by the American Institute of Public Accountants and *Government Auditing Standards*, issued by the Comptroller General of the United States.



ENGLEWOOD WATER DISTRICT

AUDITOR'S DISCUSSION AND ANALYSIS

SEPTEMBER 30, 2024

Required Supplementary Information

We applied certain limited procedures to the District's required supplementary information (RSI) as identified in the table of contents, which are RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

ACCOUNTING RELATED MATTERS

Other Matters for Communication to the District Council and Management

During our audit of the financial statements as of and for the year ended September 30, 2024, we noted other matters which we wish to communicate to you in an effort to keep the District abreast of accounting matters that could present challenges in financial reporting in future periods.

Looking Forward: New Governmental Accounting Standards Board (GASB) Standards and Pronouncements



As has been the case for the past ten years, GASB has issued several other new pronouncements which will be effective in future years. The following is a brief summary of the new standards:

- a) **Statement No. 101, *Compensated Absences*** was issued in June 2022 and is effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter.

This statement requires that liabilities for compensated absences be recognized for: (1) leave that has not been used, and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if: (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time-off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time-off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit post-employment benefits should not be included in a liability for compensated absences.

This statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used.

This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. A liability for leave that has been used but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

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- b) **Statement No. 102, *Certain Risk Disclosures*** was issued in December 2023 and is effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter.

This statement defines a concentration as a lack of diversity related to an aspect of a significant inflow of resources or outflow of resources. A constraint is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority. Concentrations and constraints may limit a government's ability to acquire resources or control spending.

This statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact. The disclosure should include descriptions of the following:

- The concentration or constraint.
- Each event associated with the concentration or constraint that could cause a substantial impact if the event had occurred or had begun to occur prior to the issuance of the financial statements.
- Actions taken by the government prior to the issuance of the financial statements to mitigate the risk.

- c) **Statement No. 103, *Financial Reporting Model Improvements*** was issued in April 2024 and is effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter.

The objective of this statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This statement also addresses certain application issues.

Management's Discussion and Analysis

This statement continues the requirement that the basic financial statements be preceded by management's discussion and analysis (MD&A), which is presented as required supplementary information (RSI). MD&A provides an objective and easily readable analysis of the government's financial activities based on currently known facts, decisions, or conditions and presents comparisons between the current year and the prior year. This statement requires that the information presented in MD&A be limited to the related topics discussed in five sections: (1) Overview of the Financial Statements, (2) Financial Summary, (3) Detailed Analyses, (4) Significant Capital Asset and Long-Term Financing Activity, and (5) Currently Known Facts, Decisions, or Conditions. Furthermore, this statement stresses that the detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed. This statement emphasizes that the analysis provided in MD&A should avoid unnecessary duplication by not repeating explanations that may be relevant to multiple sections and that "boilerplate" discussions should be avoided by presenting only the most relevant information, focused on the primary government. In addition, this statement continues the requirement that information included in MD&A distinguish between that of the primary government and its discretely presented component units.

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
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Unusual or Infrequent Items

This statement describes unusual or infrequent items as transactions and other events that are either unusual in nature or infrequent in occurrence. Furthermore, governments are required to display the inflows and outflows related to each unusual or infrequent item separately as the last presented flow(s) of resources prior to the net change in resource flows in the government-wide, governmental fund, and proprietary fund statements of resource flows.

Presentation of the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position

This statement requires that the proprietary fund statement of revenues, expenses, and changes in fund net position continue to distinguish between operating and nonoperating revenues and expenses. Operating revenues and expenses are defined as revenues and expenses other than nonoperating revenues and expenses. Nonoperating revenues and expenses are defined as: (1) subsidies received and provided, (2) contributions to permanent and term endowments, (3) revenues and expenses related to financing, (4) resources from the disposal of capital assets and inventory, and (5) investment income and expenses.

In addition to the subtotals currently required in a proprietary fund statement of revenues, expenses, and changes in fund net position, this statement requires that a subtotal for *operating income (loss) and noncapital subsidies* be presented before reporting other nonoperating revenues and expenses. Subsidies are defined as: (1) resources received from another party or fund: (a) for which the proprietary fund does not provide goods and services to the other party or fund, and (b) that directly or indirectly keep the proprietary fund's current or future fees and charges lower than they would be otherwise, (2) resources provided to another party or fund: (a) for which the other party or fund does not provide goods and services to the proprietary fund, and (b) that are recoverable through the proprietary fund's current or future pricing policies, and (3) all other transfers.

Major Component Unit Information

This statement requires governments to present each major component unit separately in the reporting entity's statement of net position and statement of activities if it does not reduce the readability of the statements. If the readability of those statements would be reduced, combining statements of major component units should be presented after the fund financial statements.

Budgetary Comparison Information

This statement requires governments to present budgetary comparison information using a single method of communication—RSI. Governments also are required to present: (1) variances between original and final budget amounts, and (2) variances between final budget and actual amounts. An explanation of significant variances is required to be presented in notes to RSI.



ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
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- d) **Statement No. 104, Disclosure of Certain Capital Assets**, was issued in September 2024 and is effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter. The objective of this statement is to clarify which types of capital assets must be disclosed separately in the notes to the financial statements as well as to establish disclosure requirements for capital assets that are held for sale.

The following types of capital assets should be disclosed separately in the capital asset rollforward in the notes to the financial statements:

- Lease assets reported in accordance with Statement 87 by major class of underlying asset.
- Intangible right-to-use assets recognized by an operator in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, by major class of underlying public-public partnership asset.
- Subscription assets reported in accordance with Statement 96.
- Intangible assets other than those three items noted above; specifically, intangible assets that represent the right to use a type of underlying asset should not be disclosed in the same major class as any owned assets of that type.

In addition, the statement requires that a capital asset held for sale should continue to be reported in the capital asset rollforward within the appropriate major class of asset. However, a government should disclose the historical cost and accumulated depreciation, as of the financial statement date, of capital assets held for sale, by major class of asset. In order to be considered held for sale, the statement specifies that:

- A government has decided to pursue the sale of the asset; and
- It is probable (likely to occur) that the sale will be finalized within one year of the financial statement date.

- e) **Other Pending or Current GASB Projects**. As noted by the numerous pronouncements issued by GASB over the past decade, the GASB continues to research various projects of interest to governmental units. Subjects of note include:

- **Going Concern Uncertainties and Severe Financial Stress** is a major project where the goal is to address issues related to disclosures regarding going concern uncertainties and severe financial stress. The project will consider: (1) improvements to existing guidance for going concern considerations to address diversity in practice and clarify the circumstances under which disclosure is appropriate, (2) developing a definition of severe financial stress and criteria for identifying when governments should disclose their exposure to severe financial stress, and (3) what information about a government's exposure to severe financial stress is necessary to disclose. This technical topic is being examined by the GASB due to a wide diversity in practice regarding required presentation on the face of the financial statements, disclosures, etc. A preliminary views document on this topic is expected by late 2024 with an exposure draft to follow in 2025.
- **Infrastructure Assets** is a project that will address issues related to accounting and financial reporting for infrastructure assets. The project will evaluate standard-setting options related to reporting infrastructure assets to make information: (1) more comparable across governments and more consistent over time, (2) more useful for making decisions and assessing government accountability, (3) more relevant to assessments of a government's economic condition, and (4) better reflect the capacity of those assets to provide service and how that capacity may change over time. Preliminary views document has been issued with comments due back to GASB by the end of January 2025.

ENGLEWOOD WATER DISTRICT

AUDITOR'S DISCUSSION AND ANALYSIS

SEPTEMBER 30, 2024

- **Subsequent Events—Reexamination of Statement 56** is a project that will improve the accounting and financial reporting for subsequent events. The project will reexamine existing requirements related to subsequent events in Statement No. 56, *Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards*, to address issues related to: (1) confusion about and challenges associated with applying the existing standards, (2) inconsistency in practice in the information provided about subsequent events, and (3) the usefulness of the information provided about subsequent events. Exposure draft on this topic is expected by late 2024.
- **Revenue and Expense Recognition** is a major project where the overall objective is to develop a comprehensive, principles-based model that would establish categorization, recognition, and measurement guidance applicable to a wide range of revenue and expense transactions. Achieving that objective will include: (1) development of guidance applicable to topics for which existing guidance is limited, (2) improvement of existing guidance that has been identified as challenging to apply, (3) consideration of a performance obligation approach to the GASB's authoritative literature, and (4) assessment of existing and proposed guidance based on the conceptual framework. The expected outcome of the project is enhanced quality of information that users rely upon in making decisions and assessing accountability. The GASB is currently reviewing comments and other input received from the stakeholder community during the preliminary views stage that was completed in 2021. An exposure draft is expected in early 2025.

COMPLIMENTARY CONTINUING EDUCATION AND NEWSLETTERS FOR GOVERNMENTAL CLIENTS

Complimentary Continuing Education. We provide complimentary continuing education for all of our governmental clients. Each quarter, we pick a couple of significant topics tailored to be of interest to governmental entities. We have been providing these complimentary services virtually to allow for a wider array of clients to attend. We obtain the input and services of experienced outside speakers along with providing the instruction utilizing our in-house professionals. We hope the District staff and officials can participate in this opportunity, and that it will be beneficial to them. Examples of subjects addressed in the past include:

- Accounting for Debt Issuances
- Annual Comprehensive Financial Report Preparation
- Best Budgeting Practices, Policies and Processes
- Capital Asset Accounting Processes and Controls
- Collateralization of Deposits and Investments
- Evaluating Financial and Non-Financial Health of a Local Government
- GASB No. 60, Service Concession Arrangements (webcast)
- GASB No. 61, the Financial Reporting Entity (webcast)
- GASB No.'s 63 & 65, Deferred Inflows and Outflows (webcast)
- GASB No.'s 67 & 68, New Pension Stds. (presented several occasions)
- GASB Updates (ongoing and several sessions)
- Grant Accounting Processes and Controls
- Internal Controls Over Accounts Payable, Payroll and Cash Disbursements
- Internal Controls Over Receivables and the Revenue Cycle
- Internal Revenue Service (IRS) Issues, Primarily Payroll Matters
- Legal Considerations for Debt Issuances and Disclosure Requirements
- Policies and Procedures Manuals
- Segregation of Duties
- Single Audits for Auditees
- Uniform Grant Reporting Requirements and the New Single Audit

ENGLEWOOD WATER DISTRICT
AUDITOR'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2024

Governmental Newsletters. We periodically produce newsletters tailored to meet the needs of governments. The newsletters have addressed a variety of subjects and are intended to be timely in their subject matter. The newsletters are authored by Mauldin & Jenkins partners and managers and are not purchased from an outside District. The newsletters are intended to keep you informed of current developments in the government finance environment.

Communication. In an effort to better communicate our complimentary continuing education plans and newsletters, please email Paige Vercoe at pvercoe@mjcpa.com and provide to her individual names, mailing addresses, email addresses, and phone numbers of anyone you wish to participate and be included in our database.

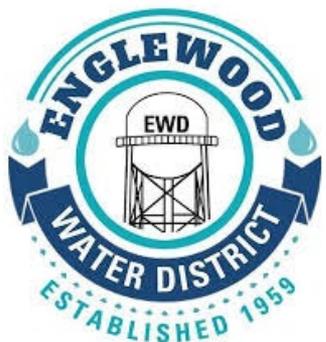
CLOSING

If you have any questions regarding any items set forth in this memorandum, we will be pleased to discuss it with you at your convenience.

This information is intended solely for the use of the District's management, and others within the District's organization and is not intended to be and should not be used by anyone other than these specified parties. We appreciate the opportunity to serve the Englewood Water District and look forward to serving the District in the future. Thank you.

Englewood Water District

Presentation of 2024 Audit Results
Presented by Wade Sansbury



AGENDA

01 Who is Mauldin & Jenkins?

02 Overview of the Audit Opinion and Required Communications

03 Accounting Recommendations and related Matters

04 2024 Financial Schedules

05 Questions



Who is Mauldin & Jenkins?



- Regional Firm – serving governments throughout the Southeast since 1918
- Nationally recognized in the top 100 public accounting firms in the US by Inside Public Accounting and Accounting Today
- Approximately 730 governments served, including approx. 70 stand alone business type entities – over 180 clients served who receive GFOA’s Certificate of Achievement for Excellence in Financial Reporting annually.
- 45 partners, directors & managers – 100% governmental and over 180 professionals with current governmental experience.
- Dedicated to the Profession and Governmental Accounting – M&J professionals teach at various national and state conferences



Who is Mauldin & Jenkins?



INSIDE public accounting **accountingTODAY**
TOP 100 FIRMS 2023 **2024 Top 100 Firms**

CONSISTENTLY RANKED AS A TOP ACCOUNTING FIRM IN THE U.S.

100+ year HISTORY
OF QUALITY SERVICE

Serve 700+
GOVERNMENT CLIENTS

GOVERNMENTAL PARTNERS AND DIRECTORS 25

160+ TEAM MEMBERS DEDICATED TO SERVING THE GOVERNMENTAL INDUSTRY

290+ SINGLE AUDITS PERFORMED LAST YEAR COVERING OVER \$7 BILLION OF FEDERAL GRANTS

165,000+ HOURS ANNUALLY PROVIDED TO GOVERNMENTAL CLIENTS

170+ CURRENT CLIENTS AWARDED THE GFOA CERTIFICATE OF EXCELLENCE

6 STATES | 14 OFFICES

NATIONALLY RECOGNIZED

Engagement Team Leaders:

- Wade Sansbury, Engagement Partner – 29 Years Experience
- Daniel Anderson, Engagement Supporting Partner – 16 years



Overview of the Audit Opinion



- Management is responsible for the preparation and fair presentation of the financial statements.
- We have issued an unmodified opinion. This is the highest form of assurance we can render with regard to the fairness of the financial statements.
- We performed the audit of the financial statements in accordance with auditing standards generally accepted in the US and Government Auditing Standards issued by the Comptroller General of the US.
- The financial statements are considered to present fairly in all material respects the financial position and results of operations of the District as of and for the year ended September 30, 2024.



Required Communications



- Accounting policies, management judgements, accounting estimates, and financial statement disclosures are the responsibility of management
- No significant difficulties were encountered or issues discussed with management
- Audit adjustments were provided to management who posted to the District's accounting software, no uncorrected misstatements and no disagreements with management
- Representation from management received
- We are independent with respect to the District



Recommendations / Other Matters



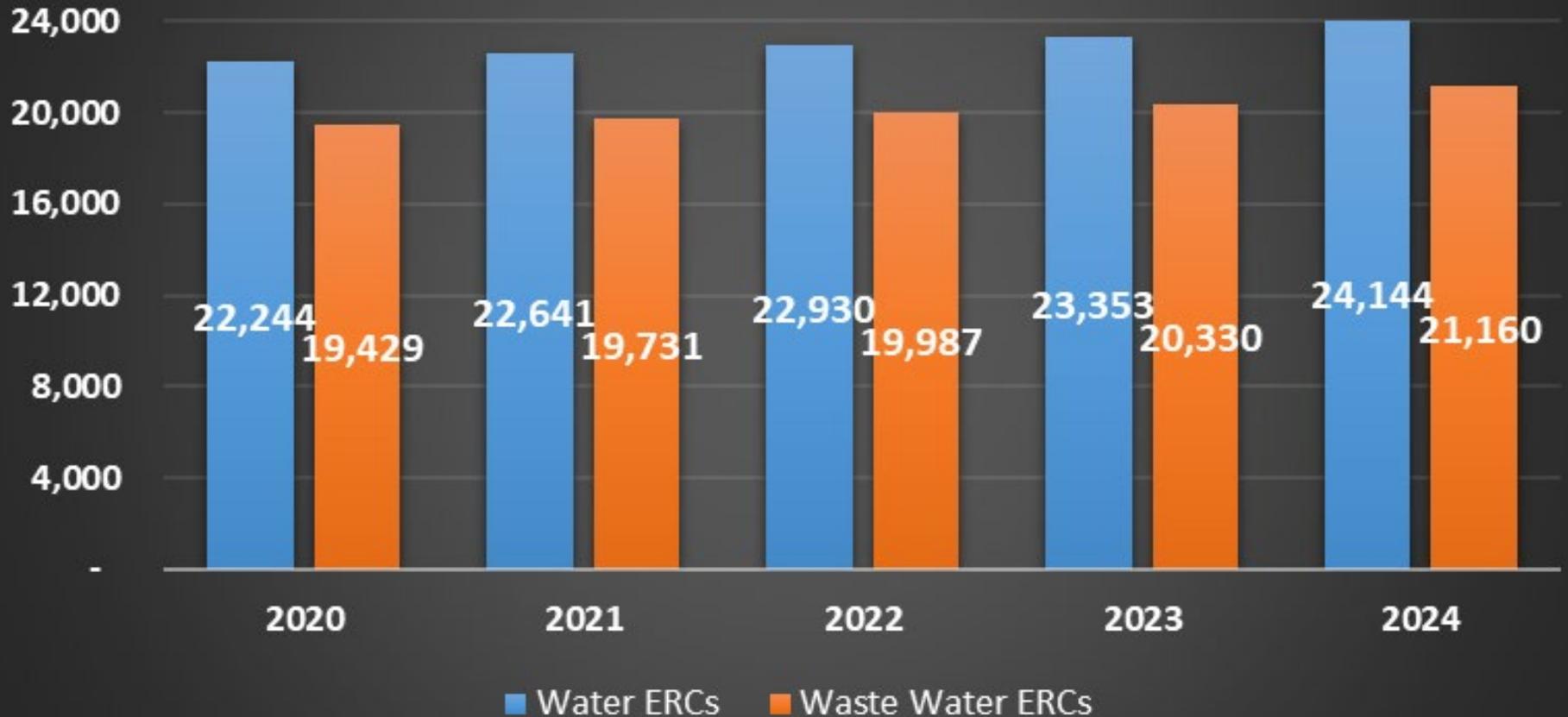
- No audit findings or current year recommendations
- The District received and expended more than \$750k in both federal and state awards this year requiring us to perform two single audits. No issues were noted regarding this additional requirement.
- GASB 100 was adopted during the current year and had no effect on the balance sheet for the District
- Auditor's Discussion and Analysis issued containing several upcoming GASB statements that may apply to the District in future years
- Free CPE opportunities offered to District employees



2024 Financial Schedules



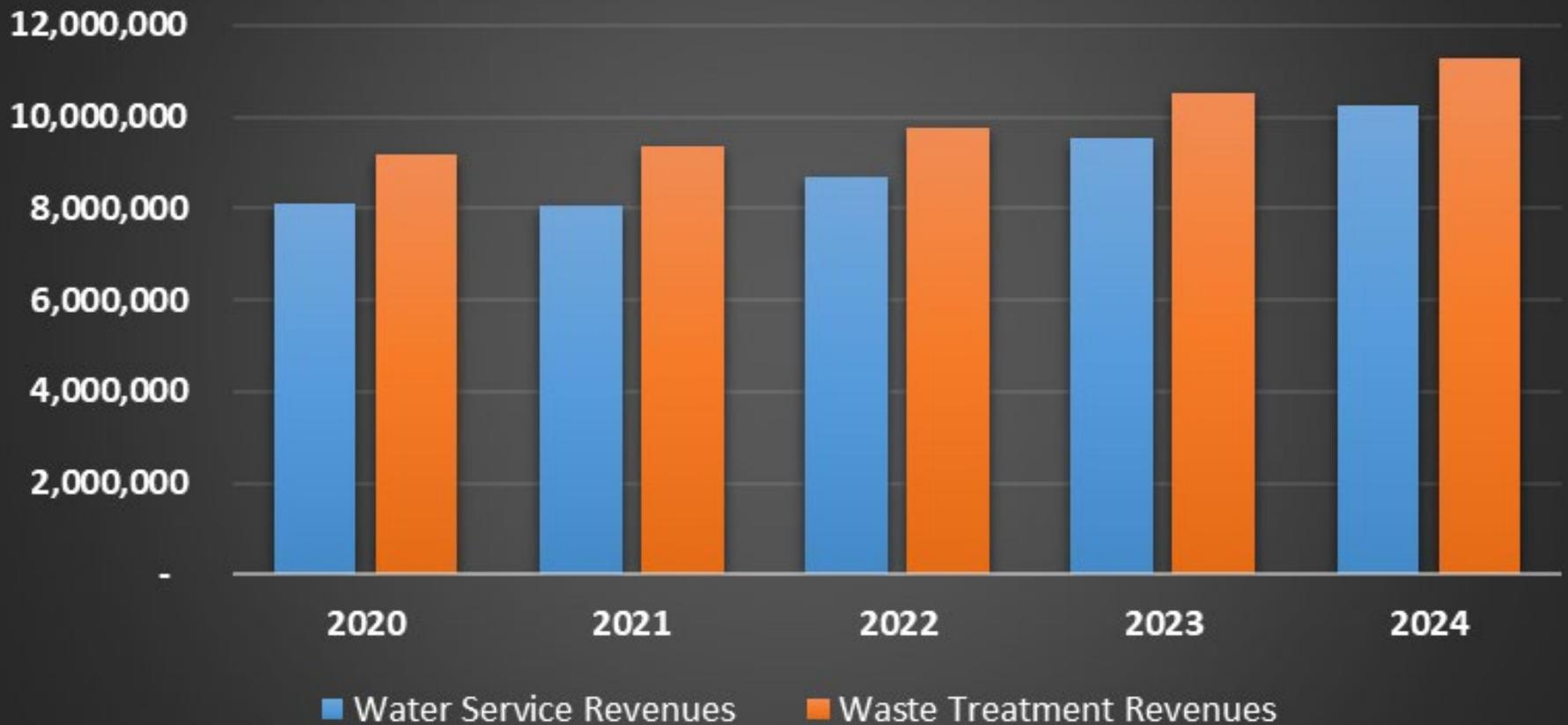
Customer ERCs



2024 Statistical Schedules



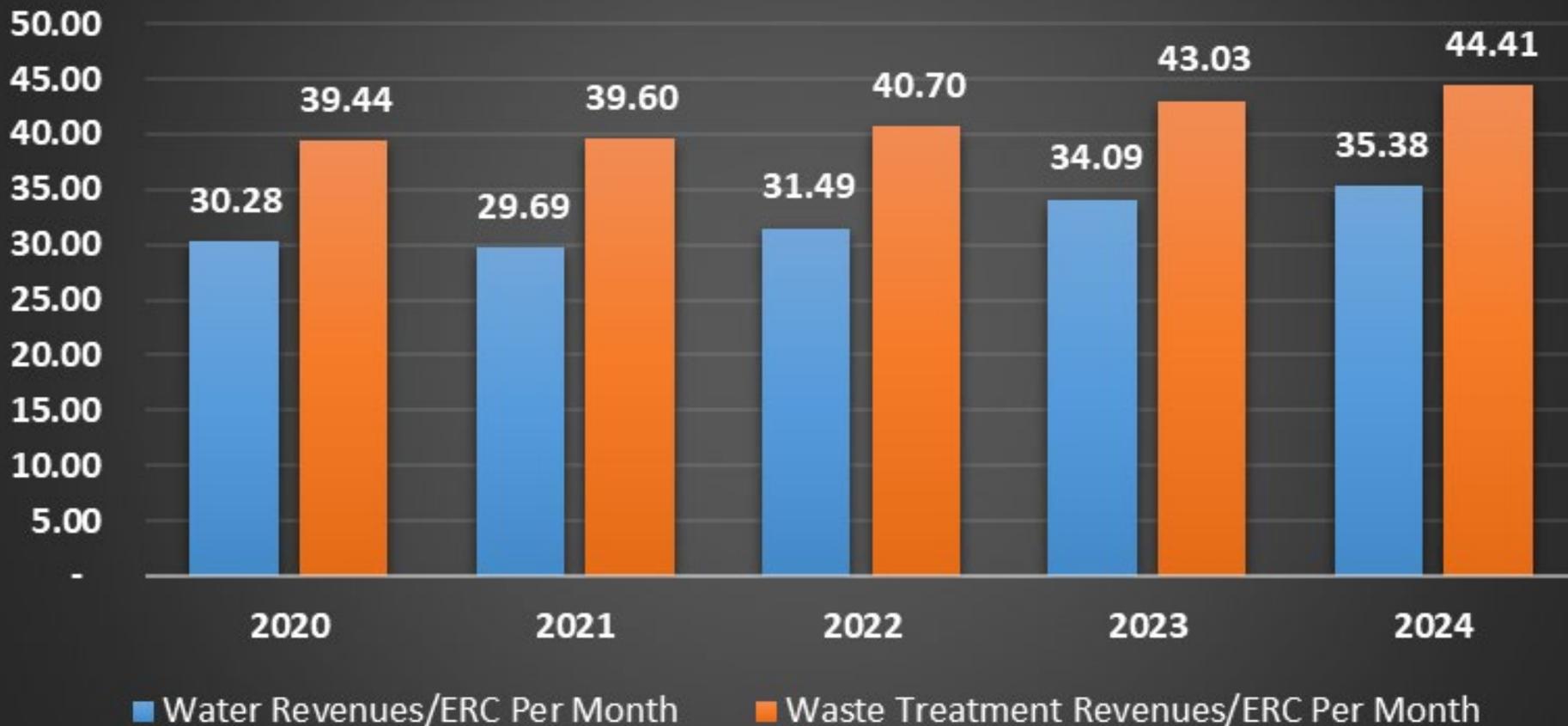
Service Revenues



2024 Statistical Schedules



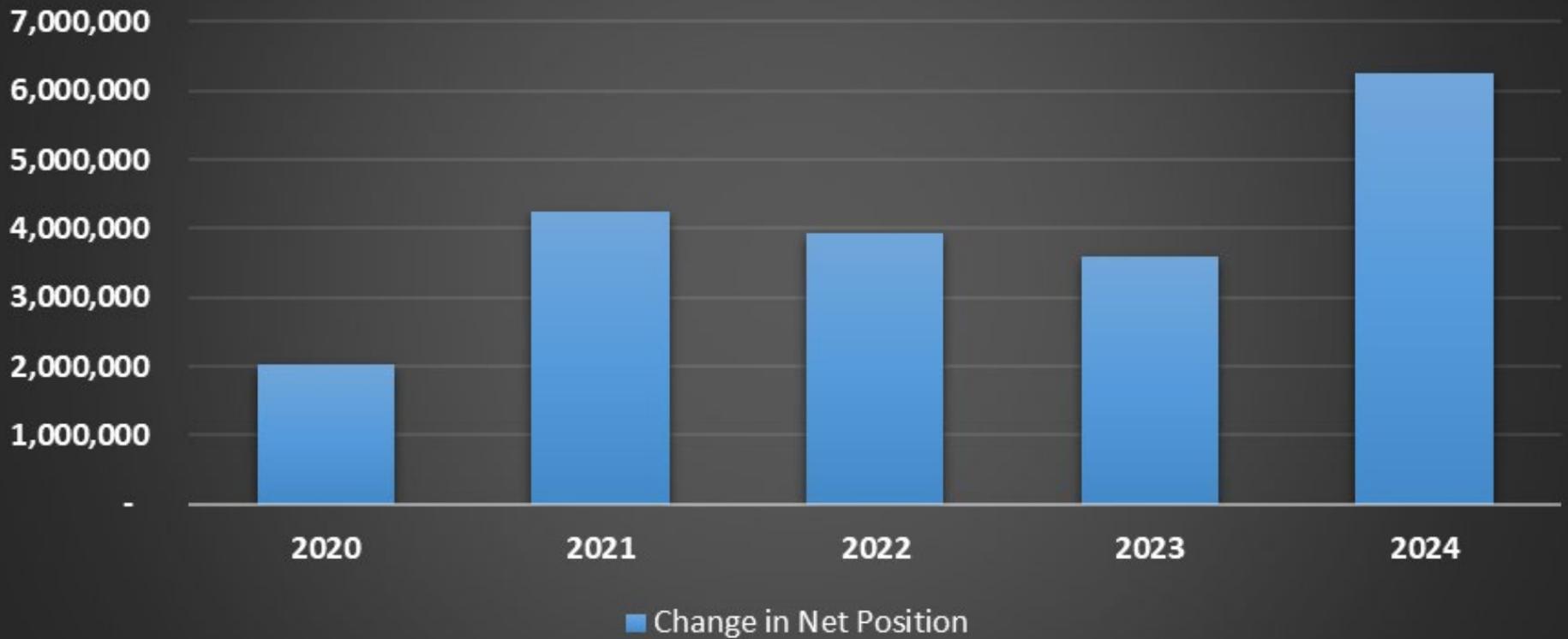
Revenues Per ERC Per Month



2024 Statistical Schedules



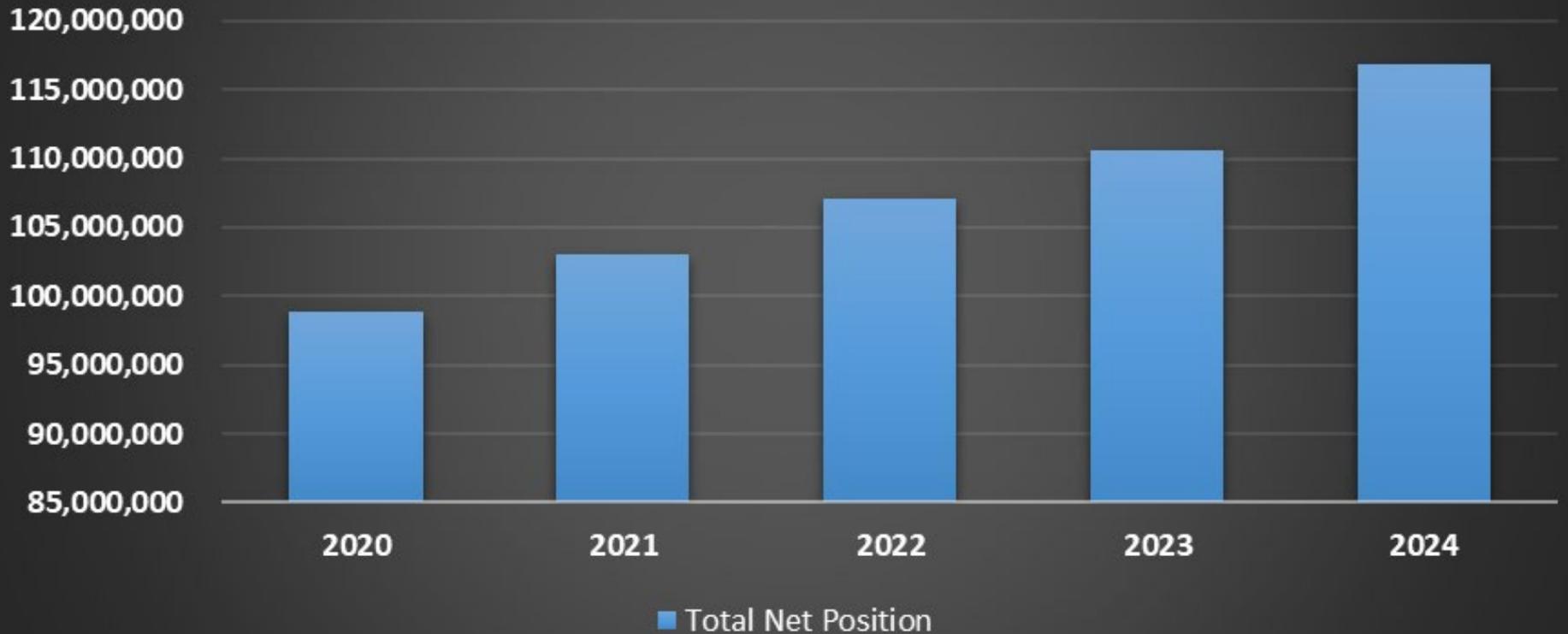
Change in Net Position



2024 Statistical Schedules



Total Net Position



THANK YOU

If you ever have any additional questions we can be reached at the following:

Wade Sansbury
wsansbury@mjcpa.com

Daniel Anderson
danderson@mjcpa.com

1-855-891-0070

We appreciate the opportunity to serve the Englewood Water District and look forward to serving you in the future.



ENGLEWOOD WATER DISTRICT
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEARS ENDED
SEPTEMBER 30, 2024 AND 2023

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ENGLEWOOD WATER DISTRICT
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEARS ENDED SEPTEMBER 30, 2024 AND 2023

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ENGLEWOOD WATER DISTRICT
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEARS ENDED SEPTEMBER 30, 2024 AND 2023

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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

Board of Supervisors
Englewood Water District
Englewood, Florida

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities and the remaining fund information of the Englewood Water District (the "District") as of and for the years ended September 30, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the remaining fund information of the District as of September 30, 2024 and 2023, and the changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (on pages 4 through 10), the Schedule of Changes in the District's Total OPEB Liability and Related Ratios, Schedule of the District's Proportionate Share of the Net Pension Liability – FRS, Schedule of the District's Contributions – FRS, Schedule of the District's Proportionate Share of the Net Pension Liability – HIS, Schedule of the District's Contributions – HIS, Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of Contributions, and Schedule of Pension Investment Returns (on pages 43 through 50) be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information noted as the Schedule of Operating Expenses by Department as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.550, *Local Governmental Entity Audits*, Rules of the Auditor General, and is also not a required part of the basic financial statements of the District. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information as listed in the table of contents and the schedule of expenditures of federal awards and state financial assistance is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Schedule of Monthly Water and Wastewater Rates and the Schedule of Insurance Coverage but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Bradenton, Florida
March 31, 2025

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Management's Discussion and Analysis (MD&A) offers readers of the Englewood Water District's (the "District") financial statements an overview of the financial activities for the fiscal year ended on September 30, 2024. Please read it in conjunction with the financial statements with its accompanying notes.

FINANCIAL HIGHLIGHTS

- The District's assets and deferred outflows of resources exceed its liabilities and deferred inflows of resources on September 30, 2024 by \$116.9 million (net position), a \$6.3 million increase from the previous fiscal year. Of this amount, \$17.8 million (unrestricted net position) may be used to meet the District's ongoing obligations to customers and creditors. The remaining \$99.0 million was invested in capital assets, net of related debt.
- The District's net capital assets increased by \$7.0 million, or 7.6% from the previous year. This is mostly due to an increase in construction in progress.
- Long-term debt decreased by approximately \$1.8 million from fiscal year 2023 due to required debt service payments. This resulted in zero long-term debt at the end of fiscal year 2024.
- The District is reporting a net pension liability of \$5.8 million as of September 30, 2024.
- Operating revenues for 2024 were \$21.9 million, compared with operating revenue of \$20.3 million in 2023, an 8.0% increase. Excluding depreciation, operating expenses increased \$217 thousand or 1.2% from fiscal year 2023. Operating expenses for 2023 were unusually high due to Hurricane Ian, resulting in a small increase in 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

The District is a special district engaged in business-type activities. All transactions related to its activities are recorded in a single enterprise fund. Enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises where the intent is that of providing goods and services (including depreciation), on a continuing basis, and to be financed or recovered primarily through user charges.

The financial statements presented in this report are required and consist of: (1) Management's Discussion and Analysis (MD&A); (2) Basic Financial Statements; (3) Notes to the Financial Statements; (4) Required Supplementary Information; and (5) Other Supplementary Information. These topics are further explained as follows:

- MD&A - This section relates mostly to the changes in the District's finances and explains the Basic Financial Statements. The MD&A is on pages 4 through 10.

- Basic Financial Statements, pages 11 through 15.
 - The Statement of Net Position presents information on all of the District's assets, deferred outflow of resource, liabilities, and deferred inflow of resources, with the difference between assets plus deferred outflow of resources and liabilities and deferred inflow of resources reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.
 - The Statement of Revenues, Expenses, and Changes in Net Position presents information about the amounts of revenues, expenses, and resulting change in net position for the year.
 - The Statement of Cash Flows presents changes in cash and cash equivalents, resulting from operating, capital and related financing, and investing activities. This statement presents cash receipts and cash disbursement information, without consideration of earnings events, when obligations arise, or depreciation of capital assets.
- The Notes to the Financial Statements provide information that is essential to a full understanding of the data provided in the basic financial statements. These notes provide information such as: (1) Summary of significant accounting policies; (2) Cash, cash equivalents and investments; (3) Restricted assets; (4) Connection fees and assessments receivable; (5) Capital assets; (6) Long-term debt; (7) Defined benefit pension plan; (8) Retirement plan; (9) Other post-employment benefits; (10) Risk management; and (11) Commitments and contingencies. The Notes to the Financial Statements are on pages 16 through 42.
- The Required Supplementary Information is not a part of the basic financial statements but is required to be presented in accordance with generally accepted accounting standards. The Required Supplementary Information presents information on the District's funding progress for its Other Post-Employment Benefits and required pension information.
- The Other Supplementary Information presents statistical information that may be useful when considering the financial statements taken as a whole.

These statements are presented in conformance with Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments*, and therefore, are presented on a net position basis. The use of the net position presentation (including Net Investment in Capital Assets, Restricted and Unrestricted Net Position) alleviates the pre-Statement No. 34 use of contributed capital and retained earnings. Additionally, the operating statement, the "Statement of Revenues, Expenses, and Changes in Net Position," uses a clean surplus approach which results in contributions being reflected on the face of this statement in arriving at the change in net position.

The following table reflects the condensed Summary of Net Position compared to the prior two years:

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Current and other assets	\$ 27,203,913	\$ 28,806,721	\$ 28,685,451
Capital assets	99,458,594	92,410,945	90,237,022
Total assets	126,662,507	121,217,666	118,922,473
Deferred outflows of resources	2,641,519	3,168,749	3,781,335
Current liabilities	3,025,426	3,622,706	3,756,364
Long-term liabilities outstanding	7,656,508	8,147,607	9,537,788
Total liabilities	10,681,934	11,770,313	13,294,152
Deferred inflows of resources	1,771,888	2,021,749	2,394,225
Net position			
Net investment in capital assets	99,048,038	90,675,836	86,094,208
Restricted for:			
Renewal and replacement	-	28,466	57,203
Unrestricted	17,802,166	19,890,051	20,864,020
Total net position	\$ 116,850,204	\$ 110,594,353	\$ 107,015,431

For more detailed information see the Statement of Net Position (page 11).

NORMAL IMPACTS

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation:

Net Results of Activities - which will impact (increase/decrease) current assets and unrestricted net position presentation.

Borrowing for Capital - which will increase current assets and long-term debt.

Spending Borrowed Proceeds on New Capital - which will reduce current assets and increase capital assets. There is a second impact, an increase in net invested in capital assets and an increase in related net debt which will not change the net investment in capital assets.

Spending of Non-borrowed Current Assets on New Capital - which will: (a) reduce current assets and increase capital assets, and (b) will reduce unrestricted net position and increase net investment in capital assets.

Principal Payment on Debt - which will: (a) reduce current assets, and (b) reduce long-term debt and reduce unrestricted net position and increase net investment in capital assets.

Reduction of Capital Assets through Depreciation - which will reduce capital assets and net investment in capital assets.

CURRENT YEAR IMPACTS (see page 6 Table 1)

Net position for 2024 increased by \$6.3 million, or 5.7% from fiscal year 2023. Capital assets include capital assets in service, construction in progress and accumulated depreciation. Capital assets in service increased \$2.8 million, or 1.6%. Construction in progress increased by \$8.6 million, or 165.7%. Accumulated depreciation increased by \$4.4 million, due to depreciation expense. This all resulted in a net increase in capital assets of \$7.0 million.

The noncurrent liabilities decreased by \$491 thousand, or 6.0% over the fiscal year 2023. No additional debt was issued in 2024.

PREVIOUS YEAR IMPACTS

Net position for 2023 increased by \$3.6 million, or 3.3% from fiscal year 2022. Capital assets include capital assets in service, construction in progress and accumulated depreciation. Capital assets in service increased \$2.8 million, or 1.6%. Construction in progress increased by \$3.9 million. Accumulated depreciation increased by \$4.5 million, due to depreciation expense. This all resulted in the net increase in capital assets of \$2.2 million.

The noncurrent liabilities decreased by \$1.4 million, or 14.6% over the fiscal year 2022. This is mostly due to a decrease in Notes Payable. No additional debt was issued in 2023.

SUMMARY OF CHANGES IN NET POSITION

The following schedule compares the revenues and expenses for the current and previous two fiscal years:

	2024	2023	2022
Operating revenues	\$ 21,929,648	\$ 20,313,592	\$ 18,757,650
Nonoperating revenues (expenses)	3,628,112	1,956,994	(583,559)
Total revenue	<u>25,557,760</u>	<u>22,270,586</u>	<u>18,174,091</u>
Salaries	8,875,748	9,116,328	8,066,740
Utilities	1,302,807	1,402,942	1,321,672
Contractual services	3,433,331	5,020,042	2,505,448
Repair and maintenance	4,293,759	2,149,175	2,126,106
Depreciation	4,717,162	4,601,523	4,507,136
Total operating expenses	<u>22,622,807</u>	<u>22,290,010</u>	<u>18,527,102</u>
Interest expense	71,284	115,197	213,973
Total expenses	<u>22,694,091</u>	<u>22,405,207</u>	<u>18,741,075</u>
Income (loss) before capital contributions	<u>2,863,669</u>	<u>(134,621)</u>	<u>(566,984)</u>
Capital contributions	<u>3,392,182</u>	<u>3,713,543</u>	<u>4,504,101</u>
Change in net position	<u>6,255,851</u>	<u>3,578,922</u>	<u>3,937,117</u>
Beginning net position	110,594,353	107,015,431	103,078,314
Ending net position	<u>\$ 116,850,204</u>	<u>\$ 110,594,353</u>	<u>\$ 107,015,431</u>

NORMAL IMPACTS

There are five basic impacts on revenues and expenses as reflected below:

Revenues:

Economic Condition - which can reflect a declining, stable, or growing economic environment and has a substantial impact on revenues as well as public spending habits for building permits, user fees, and volumes of consumption.

Increase/Decrease in Approved Rates - the Board of Supervisors has the authority to impose and periodically increase/decrease water and wastewater rates.

Market Impacts on Investment Income - Englewood Water District's investment portfolio is managed using short-term investments and the market condition may cause investment income to fluctuate.

Expenses:

Introduction of New Programs - individual programs may be added or deleted to meet changing community needs such as increasing the capacity in the wastewater treatment plant to accommodate new connections to the wastewater system.

Inflation - while overall inflation appears to be reasonably modest, Englewood Water District is a major consumer of certain commodities such as purchased power. Some functions may experience unusual commodity specific increases.

CURRENT YEAR IMPACTS (see page 7 Table 2)

Revenue:

Water revenues increased \$696 thousand, or 7.3% from fiscal year 2023 to 2024. Wastewater revenues increased \$779 thousand, or 7.4% from 2023 to 2024. The increase in revenues is mostly due to an increase of 5.0% in both usage and base rates at the beginning of fiscal year 2024.

The District's investment earnings increased \$563 thousand from fiscal year 2023 to 2024. This is attributable to the investment market and an increase in interest rates. Assessment interest decreased \$6.4 thousand, or 10.5%. This is a result of the reduction in receivables due to payoffs.

Capital contributions decreased \$321 thousand from fiscal year 2023 to 2024. There were more capital fees received in fiscal year 2024, but less noncash assets received from developers during the year.

Expenses:

Total operating expenses including depreciation for 2024 were \$22.6 million, a 1.5% increase from fiscal year 2023. Depreciation expense accounted for \$4.7 million of operating expenses. Excluding depreciation, operating expenses were \$17.9 million, an increase of \$217 thousand or 1.2% from fiscal year 2023 to 2024.

Total expenses including depreciation and interest were \$22.7 million, an increase from fiscal year 2023 to 2024 of \$289 thousand or 1.3%.

PRIOR YEAR IMPACTS

Revenue:

Water revenues increased \$888 thousand, or 10.2% from fiscal year 2022 to 2023. Wastewater revenues increased \$735 thousand, or 7.5% from 2022 to 2023. Total operating revenue includes water, wastewater, and other revenues and increased \$1.6 million, or 8.3% from 2022 to 2023. The increase in revenues is partially attributable to an increase of 5.0% in both usage and base rates at the beginning of fiscal year 2023. The increase in revenues is also due to unusually high usage of water immediately following Hurricane Ian. Much of this increase in usage was then adjusted in fiscal year 2024.

The District's investment earnings increased \$1.4 million from fiscal year 2022 to 2023. This is attributable to the investment market and an increase in interest rates. Assessment interest decreased \$14 thousand, or 19.2%. This is a result of the reduction in receivables due to payoffs.

Capital contributions decreased \$791 thousand from fiscal year 2022 to 2023. There were more capital fees received in fiscal year 2023, but less noncash assets received from developers during the year.

Expenses:

Total operating expenses including depreciation for 2023 were \$22.3 million, a 20.3% increase from fiscal year 2022. Depreciation expense accounted for \$4.6 million of operating expenses. Excluding depreciation, operating expenses were \$17.7 million, an increase of \$3.7 million or 26.3% from fiscal year 2022 to 2023.

Total expenses including depreciation and interest were \$22.4 million, an increase from fiscal year 2022 to 2023 of \$3.7 million or 19.6%. The increase in expenses was mainly due to Hurricane Ian.

CAPITAL ASSETS AND DEBT ADMINISTRATION

CAPITAL ASSETS

As of September 30, 2024, Englewood Water District's Water and Wastewater Systems had \$99.5 million invested in a variety of capital assets as reflected in the following schedule, which represents a net increase of \$7.0 million, or 7.6% from the end of fiscal year 2023. As of September 30, 2023, Englewood Water District's Water and Wastewater Systems had \$92.4 million invested in a variety of capital assets as reflected in the following schedule, which represents a net increase of \$2.2 million, or 2.4% from the end of fiscal year 2022.

	Capital Assets <i>(net of depreciation)</i>		
	2024	2023	2022
Land	\$ 4,867,034	\$ 4,867,034	\$ 4,867,034
Construction in progress	13,799,651	5,193,959	1,321,415
Buildings and plants	28,232,439	28,193,859	28,186,059
Well fields and raw water lines	2,027,721	2,173,195	2,318,669
Water distribution network	10,837,053	11,369,109	11,608,589
Water reclamation facility	37,644,203	39,740,081	41,412,328
Equipment	2,050,493	873,708	522,928
Total	\$ 99,458,594	\$ 92,410,945	\$ 90,237,022

For more detailed information, see Note 5 to the financial statements.

LONG-TERM LIABILITIES

As of September 30, 2024, Englewood Water District had \$7.7 million in long-term liabilities outstanding.

Outstanding Long-Term Liabilities

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Compensated absences	\$ 843,075	\$ 878,944	\$ 644,293
Total OPEB liability	998,641	1,143,168	1,497,934
Derivative instruments	-	(2,134)	41,898
Revenue bonds and notes	-	1,470,918	2,892,150
Promissory notes	-	330,407	1,332,771
Net pension liability	5,814,792	6,125,495	5,552,339
Total	<u>\$ 7,656,508</u>	<u>\$ 9,946,798</u>	<u>\$ 11,961,385</u>

Englewood Water District had no bonds or notes outstanding at the end of 2024.

For more detailed information, see Note 6 to the financial statements.

ECONOMIC FACTORS

Englewood Water District's water ERCs served have grown from 23,353 to 24,144 for fiscal year 2023 to 2024; wastewater ERCs have grown from 20,330 to 21,160.

The Board of Supervisors of Englewood Water District approved an increase in base and usage rates of 5.0% for fiscal year 2024.

FINANCIAL CONTACT

Englewood Water District's financial statements are designed to present users (citizens, taxpayers, customers, investors, and creditors) with a general overview of the Englewood Water District's finances and to demonstrate accountability. If you have questions about the report or need additional financial information, contact:

Lisa Hawkins
201 Selma Avenue
Englewood, Florida 34223
(941) 460-1022

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ENGLEWOOD WATER DISTRICT

**STATEMENTS OF NET POSITION
SEPTEMBER 30, 2024 AND 2023**

	2024	2023
ASSETS		
Current assets		
Cash and cash equivalents	\$ 6,522,534	\$ 3,375,338
Accounts receivable, net	2,474,504	2,399,961
Due from other governments	1,373,407	-
Inventory	1,748,631	1,925,363
Prepays	9,395	9,195
Total current assets	12,128,471	7,709,857
Noncurrent assets		
Restricted investments	-	28,466
Investments	13,837,148	19,728,360
Connection fees and assessments receivable	1,053,483	1,223,577
Net pension asset	184,811	116,461
Derivative instruments - rate swap	-	2,134
Capital assets		
Non-depreciable	18,666,685	10,060,993
Depreciable, net of accumulated depreciation	80,791,909	82,349,952
Total noncurrent assets	114,534,036	113,509,943
Total assets	126,662,507	121,219,800
DEFERRED OUTFLOW OF RESOURCES		
Deferred charge on refunding of debt	-	66,216
Deferred amount on OPEB	101,170	126,776
Deferred amount on pensions	2,540,349	2,975,757
Total deferred outflows of resources	2,641,519	3,168,749
LIABILITIES		
Current liabilities		
Accounts payable	2,467,407	1,348,301
Accrued liabilities	558,019	444,614
Total current liabilities	3,025,426	1,792,915
Current liabilities payable from restricted assets		
Accrued interest	-	28,466
Current portion of bonds and notes payable	-	1,801,325
Total current liabilities payable from restricted assets	-	1,829,791
Noncurrent liabilities		
Compensated absences	843,075	878,944
Total OPEB liability	998,641	1,143,168
Net pension liability	5,814,792	6,125,495
Total noncurrent liabilities	7,656,508	8,147,607
Total liabilities	10,681,934	11,770,313
DEFERRED INFLOW OF RESOURCES		
Accumulated increase in fair value of hedging derivatives	-	2,134
Deferred amount on pensions	1,771,888	2,021,749
Total deferred inflow of resources	1,771,888	2,023,883
NET POSITION		
Net investment in capital assets	99,048,038	90,675,836
Restricted for debt service	-	28,466
Unrestricted	17,802,166	19,890,051
Total net position	\$ 116,850,204	\$ 110,594,353

The accompanying notes are an integral part of these financial statements.

ENGLEWOOD WATER DISTRICT

**STATEMENTS OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION
FOR THE YEARS ENDED SEPTEMBER 30, 2024 AND 2023**

	2024	2023
Operating revenues		
Water services	\$ 10,249,688	\$ 9,554,004
Waste treatment	11,275,585	10,496,773
Miscellaneous	404,375	262,815
Total operating revenues	21,929,648	20,313,592
Operating expenses		
Water treatment plants	5,228,072	4,222,622
Water distribution	2,905,332	2,755,089
Waste treatment	3,559,719	4,104,958
Waste collection	6,369,322	6,814,490
Laboratory	323,262	301,400
General and administrative	4,237,100	4,091,451
Total operating expenses	22,622,807	22,290,010
Operating income (loss)	(693,159)	(1,976,418)
Nonoperating revenues (expenses)		
Investment income	1,289,932	726,463
Special assessment interest	54,340	60,715
Interest expense	(71,284)	(115,197)
Other revenues	1,898,109	5,800
Gain on disposal of capital assets	385,731	1,164,016
Total nonoperating revenues (expenses), net	3,556,828	1,841,797
Income (loss) before contributions	2,863,669	(134,621)
Capital contributions		
Cash	3,221,794	2,684,090
Noncash	170,388	1,029,453
Total contributions	3,392,182	3,713,543
Change in net position	6,255,851	3,578,922
Total net position, beginning of year	110,594,353	107,015,431
Total net position, end of year	\$ 116,850,204	\$ 110,594,353

The accompanying notes are an integral part of these financial statements.

ENGLEWOOD WATER DISTRICT

**STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED SEPTEMBER 30, 2024 AND 2023**

	2024	2023
Cash flows from operating activities		
Receipts from customers and users	\$ 21,855,105	\$ 20,064,587
Payments to suppliers for goods and services	(7,734,259)	(8,222,144)
Payments to employees	(9,110,639)	(8,548,844)
Net cash provided by operating activities	5,010,207	3,293,599
Cash flows from non-capital financing activities		
Other receipts	524,702	5,800
Net cash provided by non-capital financing activities	524,702	5,800
Cash flows from capital and related financing activities		
Purchases of capital assets	(11,625,046)	(5,766,844)
Proceeds from the sale of capital assets	416,354	1,184,867
Capital contributions	3,221,794	2,684,090
Collection of special assessment principal and interest	224,434	271,671
Principal payments on bonds and notes payable	(1,801,325)	(2,423,596)
Interest paid on long-term borrowings	(33,534)	(128,043)
Net cash used in capital and related financing activities	(9,597,323)	(4,177,855)
Cash flows from investing activities		
Purchases of investments	(6,507,330)	(6,150,136)
Proceeds from sale of investments	12,863,002	6,590,460
Interest income on investments	853,938	496,473
Net cash provided by investing activities	7,209,610	936,797
Net change in cash and cash equivalents	3,147,196	58,341
Cash and cash equivalents		
Beginning	3,375,338	3,316,997
Ending	\$ 6,522,534	\$ 3,375,338
Reconciliation of operating (loss) to net cash provided by operating activities		
Operating (loss)	\$ (693,159)	\$ (1,976,418)
Adjustments to reconcile operating (loss) to net cash provided by operating activities		
Depreciation and amortization	4,717,162	4,601,523
Noncash OPEB and pension expense	(312,427)	525,669
Changes in assets and liabilities		
Net (increase) decrease in:		
Accounts receivable	(74,543)	(249,005)
Inventory	176,732	(365,408)
Other assets	(200)	5,236
Net increase (decrease) in:		
Accounts payable	1,119,106	710,187
Accrued liabilities and compensated absences	77,536	41,815
Net cash provided by operating activities	\$ 5,010,207	\$ 3,293,599
Noncash investing, capital, and financing activities		
Noncash capital contributions	\$ 170,388	\$ 1,029,453
Net unrealized gain	435,994	229,990
	\$ 606,382	\$ 1,259,443

The accompanying notes are an integral part of these financial statements.

ENGLEWOOD WATER DISTRICT

STATEMENTS OF FIDUCIARY NET POSITION
EMPLOYEES' PENSION PLAN
SEPTEMBER 30, 2024 AND 2023

	<u>2024</u>	<u>2023</u>
Assets		
Cash and cash equivalents	\$ 73,868	\$ 14,330
Prepaid benefits	6,809	-
Investments at fair value		
Mutual funds	166,922	212,236
Equity funds	688,258	527,714
Other	38,034	29,316
Total investments	<u>893,214</u>	<u>769,266</u>
Total assets	<u>973,891</u>	<u>783,596</u>
Fiduciary net position		
Restricted for pension benefits	<u>\$ 973,891</u>	<u>\$ 783,596</u>

The accompanying notes are an integral part of these financial statements.

ENGLEWOOD WATER DISTRICT

**STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION
EMPLOYEES' PENSION PLAN
FOR THE YEARS ENDED SEPTEMBER 30, 2024 AND 2023**

	2024	2023
Additions		
Contributions		
Employer	\$ 85,000	\$ 80,400
Total contributions	85,000	80,400
Investment income		
Interest and dividends	27,111	19,093
Net appreciation in fair value of investments	168,539	75,408
Less: investment expense	(8,656)	(7,523)
Net investment income	186,994	86,978
Total additions	271,994	167,378
Deductions		
Pension benefits	81,699	79,319
Total deductions	81,699	79,319
Change in net position	190,295	88,059
Net position, beginning of year	783,596	695,537
Net position, end of year	\$ 973,891	\$ 783,596

The accompanying notes are an integral part of these financial statements.

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ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Englewood Water District (the "District") is an independent special district of the state of Florida. The District was established by act of the Florida Legislature in 1959 and recreated and reenacted pursuant to Chapter 2004-439, *Laws of Florida*, on June 17, 2004. The District operates under an elected Board of Supervisors form of government and provides water and reuse services and waste treatment services in portions of Sarasota and Charlotte Counties.

Significant Accounting Policies

The following is a summary of the more significant accounting policies used in the preparation of these financial statements:

Reporting Entity

All significant activities on which the District exercises oversight responsibility have been included in the District's financial statements. The criteria regarding manifestation of oversight include designation of management, budgetary authority, responsibility for debt, control over properties, and scope of services.

Governmental Accounting Standards Board Number 61, *The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34*, as amended, requires the financial statements of the District (the primary government) to include its component units, if any. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. The Englewood Water District Employees' Pension Plan (the "Pension Plan") is a defined benefit pension plan administered by a Plan Administrator who is the Finance Director of the District. The Pension Plan is reported as a fiduciary component unit in accordance with Governmental Accounting Standards Board Statement Number 84.

Fund Accounting

The District uses enterprise fund accounting to report its activities.

Enterprise funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where it is decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Measurement Focus

The District is accounted for on an "economic resources" measurement focus. Accordingly, all assets, deferred outflows, liabilities and deferred inflows are included on the Statement of Net Position, and the reported fund equity (total reported assets and deferred outflows less total reported liabilities and deferred inflows) provides an indication of the economic net worth of the District. The operating statement reports increases (revenues) and decreases (expenses) in total economic net worth.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The District is accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Budget

On September 1, 2023 and September 1, 2022, the Board of Supervisors adopted the annual operating budgets for fiscal years 2024 and 2023, respectively, for the District. These budgets cover the period October 1, 2023 through September 30, 2024, and October 1, 2022 through September 30, 2023, respectively, and include the estimated operating expenses for these periods and the means of financing them. Appropriations lapse at year-end. The legal level of control is the fund level. There were no supplemental appropriations during the year.

Cash and Investments

The District reports its investments at fair value in accordance with GASB Statement Number 72, *Fair Value Measurement and Application*. Fair valuations are based on quoted market prices.

The District considers highly liquid investments, including those held as restricted assets, with original maturities of three months or less when purchased to be cash equivalents.

Accounts Receivable

As of September 30, 2024 and 2023, all receivables shown represent valid claims against debtors. By legislative authority, all receivables become liens on property, thus no reserve has been established. No bad debts were charged to operations for the years ended September 30, 2024 and 2023.

The District bills for services on a monthly cycle basis and accrues for services rendered but unbilled based on estimated usage from the latest billing to the end of the year.

Inventory

Inventories are valued at the lower of cost or market using the first-in/first-out (FIFO) method.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets

Capital assets are stated on the basis of cost, which includes ancillary charges necessary for asset acquisition. The threshold for capitalization is \$5,000. Assets contributed to the District are recorded at their acquisition value. Depreciation is computed by the straight-line method over estimated service lives.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. The District capitalizes major expenditures for additions and improvements. Expenditures for maintenance and repairs are charged to expenses as incurred. The cost of assets retired or sold, together with the related accumulated depreciation, is removed from the accounts and any gain or loss on disposition is credited or charged to earnings.

Capital assets of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Buildings and plants	7-25
Well fields and raw water lines	10-50
Water distribution network	10-45
Wastewater treatment plant	10-45
Equipment	3-10

Fair Value Measurements

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on valuation inputs used to measure the fair value of the asset.

Level 1 – Valuation is based on quoted prices for identical instruments traded in active markets.

Level 2 – Valuation is based on quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable in the market.

Level 3 – Valuation is based on model-based techniques that use significant inputs and assumptions not observable in the market. These unobservable inputs and assumptions reflect estimates of inputs and assumptions that market participants would use in pricing the assets and liabilities. Valuation techniques include the use of option pricing models, discounted cash flow models, and similar techniques. At September 30, 2024, the District held no such assets.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Outflows/Inflows of Resources

In addition to assets, The Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The District reports deferred outflows for changes in actuarial assumptions, the net difference between projected and actual earnings on pension investments, changes in the proportion and differences between the District's contributions and proportionate share of contributions, and the District's contributions subsequent to the measurement date, relating to the Florida Retirement System Pension Plan (FRS), the Retiree Health Insurance Subsidy Program (HIS), and OPEB. A deferred outflow on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The amounts relating to the FRS, the HIS, and OPEB will be recognized as increases in pension and OPEB expense, as applicable, in future years.

In addition to liabilities, the Statement of Financial Position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The deferred inflows of resources reported represents the difference between expected and actual economic experience, the net difference between projected and actual earnings on pension investments, and changes in the proportion and differences between the District's contributions and proportionate share of contributions relating to the FRS and the HIS. These amounts will be recognized as reductions in pension expense in future years.

Pensions

In the government-wide statements of net position, liabilities are recognized for the District's proportionate share of each pension plan's net pension liability. For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the FRS defined benefit plan and the HIS and additions to/deductions from FRS's and HIS's fiduciary net position have been determined on the same basis as they are reported by the FRS and HIS plans. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds of employee contributions are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Compensated Absences

The District's annual leave policy provides for the accumulation of annual leave with such leave being fully vested when earned. The liability for said accumulation has been accrued using current pay rates.

Unamortized Discounts

Discounts related to long-term debt are amortized over the life of the debt using the effective interest method. Long-term debt is shown net of unamortized discounts.

Net Position

Net position is categorized as net investment in capital assets, restricted and unrestricted.

Net investment in capital assets is intended to reflect the portion of net position which is associated with nonliquid, capital assets net of accumulated depreciation and net of outstanding capital asset related debt. The net related debt is the debt less the outstanding liquid assets and any associated unamortized discounts, premiums, or deferred refunding losses.

Restricted assets are liquid assets (generated from revenues and not bond proceeds), which have third-party (statutory or bond covenant) limitations on their use. When both restricted and unrestricted, resources are available, restricted resources will be used first for incurred expenses, and then unrestricted as needed.

Unrestricted assets consist of all other net position not included in the previous categories.

Operating Revenues and Expenses

Operating revenues and expenses for enterprise funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

Nonoperating Revenues and Expenses

Nonoperating revenues and expenses represent revenue and expense items that are not incurred from the normal user activity of the District. This classification includes revenue received from capital grants and contributions, interest earned on bank accounts and investments, interest received from special assessments, interest paid on debt service, and the gain or loss on the sale or disposal of District property.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Contributions

Contributions are recognized in the Statement of Revenues, Expenses, and Changes in Net Position when earned. Capital contributions include connection fees and developer contributed utility systems.

Management Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that may affect the reported amounts of certain assets and liabilities and disclosures of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain accounts in the prior year information have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

NOTE 2. CASH, CASH EQUIVALENTS, AND INVESTMENTS

Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. In accordance with its policy, all District depositories are banks designated by the Florida Chief Financial Officer as qualified public depositories. Chapter 280 of the Florida Statutes, Florida Security for Public Deposits Act, provides procedures for public depositories to ensure public monies in banks and saving and loans are collateralized with the Florida Chief Financial Officer as agent for the public entities. Chapter 280 defines deposits as demand deposit accounts, time deposit accounts, and nonnegotiable certificates of deposit.

Financial institutions qualifying as public depositories shall deposit with the Florida Chief Financial Officer eligible collateral at the pledging level required pursuant to Chapter 280. The Florida Security for Public Deposits Act has a procedure for the payment of losses in the event of a default or insolvency. When public deposits are made in accordance with Chapter 280, no public depositor shall be liable for any loss thereof, and therefore, the District is not exposed to custodial credit risk for its deposits.

At September 30, 2024, the District's deposits, except deposits held with the brokerage firm, were made in accordance with Chapter 280. Therefore, the District is not exposed to custodial credit risk at September 30, 2024 for these deposits.

Deposits with the brokerage firm totaling \$3,893 and \$545,654 at September 30, 2024 and 2023, respectively, were insured by the FDIC. Amounts in excess of FDIC limits are also included in Chapter 280 of the Florida Statutes.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 2. CASH, CASH EQUIVALENTS, AND INVESTMENTS (CONTINUED)

Investments

In accordance with the Florida Statute 218.415(16) and its investment policy, the District may invest in:

- a. The Local Government Surplus Funds Trust Fund or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act as provided in S.163.01.
- b. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- c. Interest-bearing time deposits or savings accounts in qualified public depositories as defined in S. 280.02.
- d. Direct obligations of the United States Treasury.
- e. Federal agencies and instrumentalities.
- f. Rated or unrated bonds, notes, or instruments backed by the full faith and credit of the government of Israel.
- g. Securities of, or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss. 80a-1 et seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements fully collateralized by such United States Government obligations, and provided that such investment company or investment trust takes delivery of such collateral either directly or through an authorized custodian.
- h. Other investments authorized by resolution of the District.

As of September 30, 2024 and 2023, the District had the following investments and maturities:

September 30, 2024		Investment Maturities (in Years)				
Investment Type	Fair Value	Less Than 1	Between 1 - 2	Between 2 - 3	More Than 3	% of Portfolio
Certificates of deposit	\$ 9,346,881	\$ 2,488,056	\$ 1,655,520	\$ 1,233,746	\$ 3,969,559	68%
Federal instrumentalities:						
Government backed bonds	4,490,267	1,497,469	1,364,507	-	1,628,291	32%
Total investments	\$ 13,837,148	\$ 3,985,525	\$ 3,020,027	\$ 1,233,746	\$ 5,597,850	

September 30, 2023		Investment Maturities (in Years)				
Investment Type	Fair Value	Less Than 1	Between 1 - 2	Between 2 - 3	More Than 3	% of Portfolio
Certificates of deposit	\$ 2,350,067	\$ 820,687	\$ 1,529,380	\$ -	\$ -	17%
Corporate bonds	6,998,629	2,703,890	4,294,739	-	-	51%
Federal instrumentalities:						
Government backed bonds	10,408,130	7,646,570	2,761,560	-	-	75%
Total investments	\$ 19,756,826	\$ 11,171,147	\$ 8,585,679	\$ -	\$ -	

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 2. CASH, CASH EQUIVALENTS, AND INVESTMENTS (CONTINUED)

Certificates of deposit and federal instrumentalities are valued using third-party pricing services and are deemed to be Level 2.

Credit Ratings	2024		2023	
	S&P	Moody's	S&P	Moody's
Certificates of deposit	N/A	N/A	N/A	N/A
Corporate bonds	N/A	N/A	N/A	N/A
Federal instrumentalities:				
Government backed bonds	AAA	AAA	AAA	AAA
FNMA	N/A	N/A	AAA	AAA

Interest rate risk. As a means of limiting its exposure to fair value losses arising from rising interest rates, the District's investment policy limits its investment in federal instrumentalities and nonnegotiable certificates of deposit to maturities of up to five years.

Credit risk. The District does not have a credit risk policy for its investment in federal instrumentalities. Its credit risk policy for its investment in nonnegotiable certificates of deposit requires that they be insured under the provisions of FDIC. No individual certificate of deposit exceeds \$250,000.

Custodial credit risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Concentration of credit risk. A maximum of 40% may be invested in individual federal instrumentalities. At September 30, 2024 and 2023, there were no investments in any one issuer that represented 5% or more of total investments.

All investments are held by RBC Wealth Management, counterparty to the transaction, in the District's name.

NOTE 3. RESTRICTED ASSETS

Assets were restricted for the following purposes at September 30, 2024 and 2023:

	2024	2023
Debt service	\$ -	\$ 28,466
	<u>\$ -</u>	<u>\$ 28,466</u>

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 4. CONNECTION FEES AND ASSESSMENTS RECEIVABLE

The District has entered into notes receivable with customers that allow the customer to pay impact and tap fees, and sewer assessments over 15 to 18 years. These agreements, which aggregated \$963,800 and \$1,133,894 at September 30, 2024 and 2023, respectively, are placed on the tax rolls and include interest at 5.00% to 6.24%. This District also has Hardship agreements with some qualifying customers. These agreements aggregated \$89,683 and \$89,683 at September 30, 2024 and 2023, respectively, and earn no interest.

NOTE 5. CAPITAL ASSETS

A summary of changes in capital assets for the year ended September 30, 2024 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 4,867,034	\$ -	\$ -	\$ 4,867,034
Construction in progress	5,193,959	10,744,849	(2,139,157)	13,799,651
Total	10,060,993	10,744,849	(2,139,157)	18,666,685
Capital assets, being depreciated:				
Buildings and plants	42,197,749	1,121,082	(18,487)	43,300,344
Well fields and raw water lines	6,642,148	-	-	6,642,148
Water distribution network	28,277,441	153,705	-	28,431,146
Wastewater treatment plant	89,700,666	208,099	(29,631)	89,879,134
Equipment	8,336,972	1,706,856	(331,384)	9,712,444
Total	175,154,976	3,189,742	(379,502)	177,965,216
Less accumulated depreciation for:				
Buildings and plants	(14,003,890)	(1,082,501)	18,486	(15,067,905)
Well fields and raw water lines	(4,468,953)	(145,474)	-	(4,614,427)
Water distribution network	(16,908,332)	(685,761)	-	(17,594,093)
Wastewater treatment plant	(49,960,585)	(2,276,591)	2,245	(52,234,931)
Equipment	(7,463,264)	(526,835)	328,148	(7,661,951)
Total	(92,805,024)	(4,717,162)	348,879	(97,173,307)
Total capital assets, being depreciated, net	82,349,952	(1,527,420)	(30,623)	80,791,909
Total capital assets, net	\$ 92,410,945	\$ 9,217,429	\$ (2,169,780)	\$ 99,458,594

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 5. CAPITAL ASSETS (CONTINUED)

A summary of changes in capital assets for the year ended September 30, 2023 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 4,867,034	\$ -	\$ -	\$ 4,867,034
Construction in progress	1,321,415	4,442,194	(569,650)	5,193,959
Total	<u>6,188,449</u>	<u>4,442,194</u>	<u>(569,650)</u>	<u>10,060,993</u>
Capital assets, being depreciated:				
Buildings and plants	41,218,477	1,027,963	(48,691)	42,197,749
Well fields and raw water lines	6,642,148	-	-	6,642,148
Water distribution network	27,808,525	468,916	-	28,277,441
Wastewater treatment plant	89,063,404	638,461	(1,199)	89,700,666
Equipment	7,646,399	788,413	(97,840)	8,336,972
Total	<u>172,378,953</u>	<u>2,923,753</u>	<u>(147,730)</u>	<u>175,154,976</u>
Less accumulated depreciation for:				
Buildings and plants	(13,032,418)	(1,016,288)	44,816	(14,003,890)
Well fields and raw water lines	(4,323,479)	(145,474)	-	(4,468,953)
Water distribution network	(16,199,936)	(708,396)	-	(16,908,332)
Wastewater treatment plant	(47,651,076)	(2,310,600)	1,091	(49,960,585)
Equipment	(7,123,471)	(420,765)	80,972	(7,463,264)
Total	<u>(88,330,380)</u>	<u>(4,601,523)</u>	<u>126,879</u>	<u>(92,805,024)</u>
Total capital assets, being depreciated, net	<u>84,048,573</u>	<u>(1,677,770)</u>	<u>(20,851)</u>	<u>82,349,952</u>
Total capital assets, net	<u>\$ 90,237,022</u>	<u>\$ 2,764,424</u>	<u>\$ (590,501)</u>	<u>\$ 92,410,945</u>

Depreciation expense for the years ended 2024 and 2023 was \$4,717,162 and \$4,601,523, respectively.

Asset transfers may occur between asset categories. Such transfers are included in the increases/decreases columns and the related accumulated depreciation for the asset transfer is reported in the decrease column in the summary of changes in capital assets above.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 6. LONG-TERM DEBT

Bonds and notes payable consisted of the following at September 30, 2024 and 2023:

Description	2024	2023
Revenue Bonds		
Series 2008 Utility System Refunding Revenue Bonds for \$9,996,440 (refinancing 1998 Utility System Refunding Revenue Bonds) with a pay-fixed interest rate at 3.73% (see Note 7), collateralized by a lien upon and pledge of the "Pledged Funds" as described in the Bond Resolution; matures in October 2023.	\$ -	\$ 1,470,918
Promissory Notes		
Series 2003A Promissory Note for \$8,350,000 (refinancing V-2 and V-3 Projects) with a pay-fixed interest rate at 4.27% (see Note 7), collateralized by special assessments and non ad-valorem revenues as described in the bond resolution; matures in December 2023.	-	155,107
Series 2004A Promissory Note for \$5,550,000 (refinancing VA, VB, and 1996D Projects) with a pay-fixed interest rate at 4.30% (see Note 7), collateralized by special assessments and non ad-valorem revenues as described in the bond resolution; matures in January 2024.	-	175,300
Total bonds and notes payable	<u>\$ -</u>	<u>\$ 1,801,325</u>

Covenants

The bond and note agreements include various covenants, including rate and liquidity covenants. The District must maintain rate coverage of at least 110% of the annual debt service payable. The District must also maintain \$7,500,000 in unencumbered and unrestricted cash, cash equivalents, and investments. During 2024, the District repaid all of its outstanding debt and as such is no longer required to meet these covenants.

The following is a summary of changes in long-term debt for the years ended September 30, 2024 and 2023:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
September 30, 2024					
Revenue bonds and notes	\$ 1,470,918	\$ -	\$ (1,470,918)	\$ -	\$ -
Promissory notes	330,407	-	(330,407)	-	-
Net bonds and notes payable	1,801,325	-	(1,801,325)	-	-
Compensated absences	878,944	556,882	(592,751)	843,075	-
Derivative instruments (asset)	(2,134)	2,134	-	-	-
Total long-term debt	<u>\$ 2,678,135</u>	<u>\$ 559,016</u>	<u>\$ (2,394,076)</u>	<u>\$ 843,075</u>	<u>\$ -</u>
September 30, 2023					
Revenue bonds and notes	\$ 2,892,150	\$ -	\$ (1,421,232)	\$ 1,470,918	\$ 1,470,918
Promissory notes	1,332,771	-	(1,002,364)	330,407	330,407
Net bonds and notes payable	4,224,921	-	(2,423,596)	1,801,325	1,801,325
Compensated absences	644,293	550,615	(315,964)	878,944	-
Derivative instruments	41,898	-	(44,032)	(2,134)	-
Total long-term debt	<u>\$ 4,911,112</u>	<u>\$ 550,615</u>	<u>\$ (2,783,592)</u>	<u>\$ 2,678,135</u>	<u>\$ 1,801,325</u>

All of the District's debt has been fully repaid during 2024 and all interest rate swap agreements have been satisfied.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS

The Employees' Pension Plan

Plan Administration

On February 1, 1999, the District implemented a defined benefit pension plan (the "Englewood Water District Employees' Pension Plan") covering substantially all the District's regular employees, except for the District Administrator. The District, in accordance with the District's enabling act and state statutes, established the single-employer plan. Effective March 31, 2003, the District closed the Plan. The District remains obligated to fund the closed Plan for eligible inactive members. The net pension (asset) for this Plan at September 30, 2024 and 2023, was (\$184,811) and (\$116,461), respectively.

Plan Membership

At October 1, 2023, the date of the most recent actuarial valuation, the plan included the following:

Inactive plan members or beneficiaries currently receiving benefits	3
Inactive plan members entitled to but not yet receiving benefits	1

Benefits Provided

The Plan provides retirement, termination, disability, and death benefits.

Contributions

Remaining amount necessary for payment of normal (current year's) cost and amortization of the accrued past service liability as provided for in Chapter 112, Florida Statutes. The District's contributions to the Plan for the years ended September 30, 2024 and 2023 were \$85,000 and \$80,400, respectively.

Net Pension Liability

The measurement date is September 30, 2023.

The measurement period for the pension expense was October 1, 2022 to September 30, 2023.

The reporting period is October 1, 2023 through September 30, 2024.

The components of the net pension liability of the District for its September 30, 2024 and 2023 financial statements, respectively, were as follows:

	2024	2023
Total Pension Liability	\$ 598,785	\$ 579,076
Plan Fiduciary Net Position	783,596	695,537
District's Net Pension Liability (Asset)	<u>\$ (184,811)</u>	<u>\$ (116,461)</u>

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Employees' Pension Plan (Continued)

For the years ended September 30, 2024 and 2023, the District recognized pension (benefit) expense of \$65,676 and \$31,769, for the Plan. At September 30, 2024 and 2023, the District reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources:

September 30, 2024	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual earnings on pension plan investments	\$ 42,536	\$ -
District pension plan contributions subsequent to the measurement date	<u>85,000</u>	<u>-</u>
Total	<u>\$ 127,536</u>	<u>\$ -</u>
September 30, 2023	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual earnings on pension plan investments	\$ 96,162	\$ -
City pension plan contributions subsequent to the measurement date	<u>80,400</u>	<u>-</u>
Total	<u>\$ 176,562</u>	<u>\$ -</u>

The deferred outflows of resources related to the Pension Plan, totaling \$85,000 resulting from District contributions to the plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the plans will be recognized in pension expense as follows:

Year ended September 30,	
2025	\$ 11,311
2026	10,133
2027	28,742
2028	<u>(7,650)</u>
Total	<u>\$ 42,536</u>

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Employees' Pension Plan (Continued)

Actuarial Assumptions

The Total Pension Liability was determined by an actuarial valuation as of October 1, 2023 using the following assumptions:

Inflation	3.00%
Discount Rate	7.00%
Investment Rate of Return	7.00%

Mortality Rate

Female: PubG.H-2010 for Healthy Retirees.

Male: PubG.H-2010 for Healthy Retirees.

The above assumption rates were mandated by Chapter 2015-157, *Laws of Florida*. This law mandates the use of the assumption used in either of the two most recent valuations of the Florida Retirement System (FRS). The above rates are those outlined in Milliman's July 1, 2019, FRS valuation report for other than special risk participants. We feel this assumption sufficiently accommodates future mortality improvements.

The date of the most recent experience study for which significant assumptions are based upon is not available.

The long-term expected rate of return on pension plan investments can be determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of Pension Plan investment expenses and inflation) are developed for each major asset class.

For 2023, the inflation rate assumption of the investment advisor was 3.00%.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Employees' Pension Plan (Continued)

Investment Policy

Best estimates of geometric real rates of return for each major asset class included in the Pension Plan's target asset allocation as of September 30, 2024 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	55%	5.4%
International equity	10%	5.5%
Fixed income	29%	1.3%
Real estate	5%	4.5%
Cash	1%	0.0%
Total	100%	

Concentrations

The Pension Plan did not hold investments in any one organization that represent 5% or more of the Pension Plan's Fiduciary Net Position at September 30, 2024 or 2023.

Rate of Return

For the years ended September 30, 2024 and 2023, the annual money-weighted rate of return on Pension Plan investments, net of Pension Plan investment expense, were 22.96% and 11.89%, respectively.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Pension Plan may not be able to recover its deposits.

Fair Value Measurements

At September 30, 2024 and 2023, the Pension Plan held securities that are classified as Level 1 in the Fair Value Hierarchy.

Discount Rate

The discount rate used to measure the total pension liability was 7.00%.

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that District contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Pension Plans' fiduciary net position was projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Employees' Pension Plan (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liabilities of the District, calculated using the discount rates noted above, as well as what the District's net pension liabilities would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate, for the fiscal years ended September 30, 2024 and 2023:

	<u>1% Decrease</u> <u>(6.00%)</u>	<u>Current</u> <u>Discount Rate</u> <u>(7.00%)</u>	<u>1% Increase</u> <u>(8.00%)</u>
September 30, 2024			
District's proportionate share of the net pension liability (asset)	\$ (150,096)	\$ (184,811)	\$ (216,085)
September 30, 2023	<u>1% Decrease</u> <u>(6.00%)</u>	<u>Current</u> <u>Discount Rate</u> <u>(7.00%)</u>	<u>1% Increase</u> <u>(8.00%)</u>
District's proportionate share of the net pension liability (asset)	\$ (81,209)	\$ (116,461)	\$ (148,097)

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan

Effective May 1, 2003, all current and future employees of the District are included in the Florida Retirement System (FRS), a cost sharing, multi-employer, public employee retirement system.

Defined Benefit Plans

The District participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report is available from the Florida Department of Management Services' website (www.dms.myflorida.com).

The FRS is a cost-sharing, multiple-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

Benefits Provided

Benefits under the FRS Pension Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan (Continued)

Contributions

The contribution requirements of plan members and the employer are established and may be amended by the Florida Legislature. Employees are required to contribute 3.00% of their salary to the FRS Pension Plan. The employer's contribution rates as of September 30, 2024 were as follows:

	<u>FRS</u>	<u>HIS</u>
Regular class	13.63%	2.00%
Special risk class	32.79%	2.00%
Senior management service class	34.52%	2.00%
Elected officials	58.68%	2.00%
DROP from FRS	21.13%	2.00%

The employer's contributions for the year ended September 30, 2024 were \$542,633 to the FRS Pension Plan and \$124,585 to the HIS Program.

Pension Liabilities and Pension Expense

In its financial statements for the year ended September 30, 2024, the District reported a liability for its proportionate share of the net pension liability of the FRS Pension Plan and its proportionate share of the net pension liability of the HIS Program. The net pension liabilities were measured as of June 30, 2024. The District's proportions of the net pension liabilities were based on its share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	<u>FRS</u>	<u>HIS</u>
Net pension liability	\$ 3,656,221	\$ 2,158,571
Proportion at:		
Current measurement date	0.0095%	0.0144%
Prior measurement date	0.0097%	0.0143%
Pension expense	\$ 428,787	\$ 64,253

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan (Continued)

Deferred Outflows/Inflows of Resources Related to Pensions

At September 30, 2024 and 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions (FRS) from the following sources:

Description	2024		2023	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 369,376	\$ -	\$ 361,888	\$ -
Change of assumptions	501,119	-	251,257	-
Net difference between projected and actual earnings on pension plan investments	-	243,011	160,967	-
Changes in proportion and differences between District contributions and proportionate share of contributions	735,349	769,627	1,029,488	1,118,695
District contributions subsequent to the measurement date	119,304	-	111,865	-
Total	<u>\$ 1,725,148</u>	<u>\$ 1,012,638</u>	<u>\$ 1,915,465</u>	<u>\$ 1,118,695</u>

At September 30, 2024 and 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions (HIS) from the following sources:

Description	2024		2023	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 20,842	\$ 4,145	\$ 33,248	\$ 5,331
Change of assumptions	38,202	255,547	59,708	196,804
Net difference between projected and actual earnings on pension plan investments	-	781	1,173	-
Changes in proportion and differences between District contributions and proportionate share of contributions	600,619	498,777	764,358	700,919
District contributions subsequent to the measurement date	28,002	-	25,243	-
Total	<u>\$ 687,665</u>	<u>\$ 759,250</u>	<u>\$ 883,730</u>	<u>\$ 903,054</u>

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2025. Other pension-related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Fiscal year ending September 30:	FRS	HIS
2025	\$ (52,546)	\$ (16,156)
2026	570,835	(19,935)
2027	41,613	(29,040)
2028	1,968	(20,304)
2029	31,336	(11,063)
Thereafter	-	(3,089)
	<u>\$ 593,206</u>	<u>\$ (99,587)</u>

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan (Continued)

Actuarial Assumptions

The total pension liability for each of the defined benefit plans was measured as of June 30, 2024. The total pension liability for the FRS Pension Plan was determined by an actuarial valuation dated July 1, 2024. For the HIS Program, the total pension liability was determined by an actuarial valuation dated July 1, 2024. The individual entry age normal actuarial cost method was used for each plan, along with the following significant actuarial assumptions:

	<u>FRS</u>	<u>HIS</u>
Inflation	2.40%	2.40%
Salary increases	3.50%	3.50%
Investment rate of return	6.70%	N/A
Discount rate	6.70%	3.93%

Mortality assumptions for both plans were based on the PUB-2010 with Projection Scale MP-2021.

For both plans, the actuarial assumptions were based on the results of an actuarial experience study for the period July 1, 2018 through June 30, 2023.

The following changes in key actuarial assumptions occurred in 2024:

HIS: The municipal bond index rate and the discount rate used to determine the total pension liability increased from 3.65% to 3.93%.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan (Continued)

The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. For the FRS Pension Plan, the table below summarizes the consulting actuary's assumptions based on the long-term target asset allocation:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.0%	3.3%	3.3%	1.1%
Fixed income	29.0%	5.7%	5.6%	3.9%
Global equity	45.0%	8.6%	7.0%	18.2%
Real estate (property)	12.0%	8.1%	6.8%	16.6%
Private equity	11.0%	12.4%	8.8%	28.4%
Strategic investments	2.0%	6.6%	6.2%	8.7%
Total	100.0%			
Assumed inflation - mean			2.4%	1.4%

Discount Rate

The discount rate used to measure the total pension liability for the FRS Pension Plan was 6.70%. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program is essentially funded on a pay-as-you-go basis, a municipal bond rate of 3.93% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

Sensitivity Analysis

The following table demonstrates the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the employer's proportionate share of the net pension liability if the discount rate was 1.00% higher or 1.00% lower than the current discount rate.

	<u>FRS</u>			<u>HIS</u>		
	<u>1% Decrease (5.70%)</u>	<u>Current Discount Rate (6.70%)</u>	<u>1% Increase (7.70%)</u>	<u>1% Decrease (2.93%)</u>	<u>Current Discount Rate (3.93%)</u>	<u>1% Increase (4.93%)</u>

District's proportionate share of the net pension liability	\$ 6,431,165	\$ 3,656,221	\$ 1,331,617	\$ 2,457,256	\$ 2,158,571	\$ 1,910,614
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ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFINED BENEFIT PENSION PLANS (CONTINUED)

The Florida Retirement System Plan (Continued)

Pension Plans' Fiduciary Net Position

Detailed information about the pension plans' fiduciary net position is available in the state's separately issued financial reports.

Applicable totals for all of the District's defined benefit plans are reflected below:

	<u>Employees Pension Plan</u>	<u>Florida Retirement System</u>	<u>Health Insurance Subsidy</u>	<u>Totals</u>
Net pension (asset)	\$ (184,811)	\$ -	\$ -	\$ (184,811)
Net pension liability	-	3,656,221	2,158,571	5,814,792
Deferred outflows	127,536	1,725,148	687,665	2,540,349
Deferred inflows	-	1,012,638	759,250	1,771,888
Pension expense	31,769	428,787	64,253	524,809

NOTE 8. DEFINED CONTRIBUTION PLAN

The Florida State Board of Administration (SBA) administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Annual Comprehensive Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. District employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual members' accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected District Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06% of payroll and by forfeited benefits of plan members. Allocations to investment member's accounts during the 2014-2015 fiscal year, as established by Section 121.72, Florida Statutes, are based on a percentage of gross compensation, by class. The percentages are the same as those listed previously to the FRS Plan.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 8. DEFINED CONTRIBUTION PLAN (CONTINUED)

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five-year period, the employee will regain control over the account. If the employee does not return within the five-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended June 30, 2024, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the District.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan or remain in the Investment Plan and rely upon that account balance for retirement income.

The District's Investment Plan pension expense totaled \$14,748 and \$19,259, for the years ended September 30, 2024 and 2023, respectively.

NOTE 9. OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The Englewood Water District's Retiree Health Care Plan (Plan) is a single-employer defined benefit post-employment health care plan that covers eligible retired employees of the District. The Plan, which is administered by the District, allows employees who retire and meet retirement eligibility requirements under the applicable retirement plan to continue medical insurance coverage as a participant in the District's Plan.

Employees Covered by Benefit Terms

At September 30, 2023, the date of the most recent actuary valuation, the following employees were covered by the benefit terms:

Inactive Plan Members or Beneficiaries Currently Receiving Benefits	7
Active Plan Members	80
	<u>87</u>

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 9. OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Benefits Provided

Retirees participating in the group insurance plans offered by the District are required to contribute 100% of the active Medical and Dental premiums. The District covers the cost of a base Life Insurance policy for retirees. Additionally, the District provides a \$500 monthly explicit subsidy until age 65 for employees who retire with at least 30 years of service. Any additional coverage is paid by the retiree.

The District's Total OPEB Liability was measured as of September 30, 2023.

Actuarial Assumptions

The Total OPEB Liability was determined by an actuarial valuation as of September 30, 2023 using the following actuarial assumptions:

Inflation	2.50%
Salary increases	2.50%
Discount rate	4.87%
Initial trend rate	7.00%
Ultimate trend rate	4.00%
Years to ultimate	51

For all lives, mortality rates were RP-2000 Combined Healthy Mortality Tables projected to the valuation date using Projection Scale AA.

Discount Rate

Given the District's decision not to fund the program, all future benefit payments were discounted using a high-quality municipal bond rate of 4.87%. The high-quality municipal bond rate was based on the measurement date of the S&P Municipal Bond 20 Year High Grade Rate Index as published by S&P Dow Jones Indices. The S&P Municipal 20 Year High Grade Rate Index consists of bonds in the S&P Municipal Bond Index with a maturity of 20 years. Eligible bonds must be rated at least AA by Standard and Poor's Ratings Services, Aa2 by Moody's or AA by Fitch. If there are multiple ratings, the lowest rating is used.

OPEB Expense

For the years ended September 30, 2024 and 2023, the District recognized OPEB Expense (Revenue) of (\$17,751) and (\$234,995), respectively.

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 9. OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

Changes in the Total OPEB Liability

	<u>2024</u>	<u>2023</u>
Total OPEB liability, beginning of year	\$ 1,143,168	\$ 1,497,934
Changes for the year:		
Service cost	31,640	45,928
Interest on the total OPEB liability	53,097	36,114
Difference between expected and actual experience	40,842	-
Changes in assumptions and other inputs	(145,330)	(320,737)
Benefit payments	(124,776)	(116,071)
Net changes	<u>(144,527)</u>	<u>(354,766)</u>
Total OPEB liability, end of year	<u>\$ 998,641</u>	<u>\$ 1,143,168</u>

Changes of assumptions reflect a change in the discount rate from 4.77% for the fiscal year ending September 30, 2023, to 4.87% for the fiscal year ending September 30, 2024.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the Total OPEB Liability of the District, as well as what the District's Total OPEB Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	1% Decrease <u>3.87%</u>	Current Discount Rate <u>4.87%</u>	1% Increase <u>5.87%</u>
Total OPEB liability	\$ 1,106,176	\$ 998,641	\$ 908,558

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the Total OPEB Liability of the District, as well as what the District's Total OPEB Liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	1% Decrease <u>3.00% - 6.00%</u>	Healthcare Cost Trend Rate <u>4.00% - 7.00%</u>	1% Increase <u>5.00% - 8.00%</u>
Total OPEB liability	\$ 922,035	\$ 998,641	\$ 1,090,931

ENGLEWOOD WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 9. OTHER POST-EMPLOYMENT BENEFITS (CONTINUED)

At September 30, 2024 and 2023, the District's reported Deferred Outflows of Resources related to OPEB were from the following sources:

	<u>2024</u>	<u>2023</u>
Benefits paid subsequent to the measurement date	<u>\$ 101,170</u>	<u>\$ 126,776</u>
Total	<u>\$ 101,170</u>	<u>\$ 126,776</u>

There were no deferred inflows of resources related to OPEB at September 30, 2024 and 2023. The deferred outflows of resources related to the total OPEB liability, totaling \$101,170 resulting from benefits paid subsequent to the measurement date, will be recognized as a reduction of the total OPEB liability in the fiscal year ended September 30, 2025.

NOTE 10. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft, damage, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Insurance coverage for such losses is purchased from commercial insurance companies subject to maximum aggregates and deductibles. The financial impact of the District's risk management activities is reported in the accompanying financial statements. No accrual has been provided for claims and incidents not reported to insurers. All known claims have been reported to insurers.

There were no significant reductions in insurance coverage as compared to the prior year. Settled claims have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 11. COMMITMENTS AND CONTINGENCIES

The District has, by resolution of its Board, placed a charge for capital improvements on each new living unit within the District requesting service. As a result, contracts have been entered into obligating the District by agreement to provide water for certain numbers of units. The District has entered into contracts with various developers to purchase the distribution system of projects upon completion of certain requirements. These agreements call for varying payment, time, and release provisions.

At September 30, 2024, the District has contractual commitments of approximately \$14.8 million for various construction, consulting, and engineering projects.

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REQUIRED SUPPLEMENTARY INFORMATION

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ENGLEWOOD WATER DISTRICT

**SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL
OPEB LIABILITY AND RELATED RATIOS**

Measurement year ended September 30,	2024	2023	2022	2021	2020	2019	2018	2017
Total OPEB liability								
Service cost	\$ 31,640	\$ 45,928	\$ 43,870	\$ 33,631	\$ 30,573	\$ 32,421	\$ 34,624	\$ 33,780
Interest	53,097	36,114	24,031	35,004	35,614	32,483	28,719	28,298
Differences between expected and actual experience	40,842	-	505,205	-	115,383	-	-	-
Changes of assumptions	(145,330)	(320,737)	(107,345)	156,445	14,753	(45,309)	(53,842)	-
Changes of benefit terms	-	-	-	-	-	-	-	-
Benefit payments	(124,776)	(116,071)	(93,285)	(86,777)	(60,612)	(55,735)	(51,251)	(47,127)
Net change in total OPEB liability	(144,527)	(354,766)	372,476	138,303	135,711	(36,140)	(41,750)	14,951
Total OPEB liability - beginning	1,143,168	1,497,934	1,125,458	987,155	851,444	887,584	929,334	914,383
Total OPEB liability - ending	\$ 998,641	\$ 1,143,168	\$ 1,497,934	\$ 1,125,458	\$ 987,155	\$ 851,444	\$ 887,584	\$ 929,334
Covered employee payroll (projected)	\$ 5,346,671	\$ 6,143,290	\$ 5,993,454	N/A	N/A	N/A	N/A	N/A
District's total OPEB liability as a percentage of covered employee payroll	18.68%	18.61%	24.99%	N/A	N/A	N/A	N/A	N/A

Notes to the Schedule:

Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal year ending September 30, 2024	4.87%
Fiscal year ending September 30, 2023	4.77%
Fiscal year ending September 30, 2022	2.43%
Fiscal year ending September 30, 2021	2.14%
Fiscal year ending September 30, 2020	3.58%
Fiscal year ending September 30, 2019	4.18%
Fiscal year ending September 30, 2018	3.64%
Fiscal year ending September 30, 2017	3.06%

The schedule will present 10 years of information once it is accumulated

ENGLEWOOD WATER DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY-
FLORIDA RETIREMENT SYSTEM PENSION PLAN**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
District's proportion of the FRS net pension liability	0.0094513%	0.0096729%	0.0106367%	0.0047419%	0.0101420%
District's proportionate share of the FRS net pension liability	\$ 3,656,221	\$ 3,854,330	\$ 3,957,699	\$ 358,194	\$ 4,395,712
District's covered payroll	\$ 5,873,371	\$ 5,665,634	\$ 5,500,230	\$ 4,528,244	\$ 5,245,976
District's proportionate share of the FRS net pension liability as a percentage of its covered payroll	62.25%	68.03%	71.96%	7.91%	83.79%
FRS Plan fiduciary net position as a percentage of the FRS total pension liability	83.70%	82.38%	82.89%	96.39%	78.85%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the FRS net pension liability	0.0108887%	0.0116458%	0.0118664%	0.0121911%	0.0127176%
District's proportionate share of the FRS net pension liability	\$ 3,749,923	\$ 3,508,000	\$ 3,510,000	\$ 3,078,000	\$ 1,643,000
District's covered payroll	\$ 5,292,465	\$ 5,359,000	\$ 5,201,000	\$ 4,847,000	\$ 4,634,000
District's proportionate share of the FRS net pension liability as a percentage of its covered payroll	70.85%	65.46%	67.49%	63.50%	35.46%
FRS Plan fiduciary net position as a percentage of the FRS total pension liability	82.61%	84.26%	83.89%	84.88%	92.00%

ENGLEWOOD WATER DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS –
FLORIDA RETIREMENT SYSTEM PENSION PLAN**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually required FRS contribution	\$ 542,633	\$ 478,664	\$ 433,883	\$ 388,076	\$ 337,842
FRS contributions in relation to the contractually required FRS contribution	<u>542,633</u>	<u>478,664</u>	<u>433,883</u>	<u>388,076</u>	<u>337,842</u>
FRS contribution deficiency (excess)	<u>\$ -</u>				
Covered payroll	\$ 5,822,245	\$ 5,751,940	\$ 5,268,834	\$ 4,619,773	\$ 5,274,087
FRS contributions as a percentage of covered payroll	9.32%	8.32%	8.23%	8.40%	6.41%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required FRS contribution	\$ 335,672	\$ 311,000	\$ 294,000	\$ 303,000	\$ 298,000
FRS contributions in relation to the contractually required FRS contribution	<u>335,672</u>	<u>311,000</u>	<u>294,000</u>	<u>303,000</u>	<u>298,000</u>
FRS contribution deficiency (excess)	<u>\$ -</u>				
Covered payroll	\$ 5,274,964	\$ 5,319,000	\$ 5,295,000	\$ 4,965,000	\$ 4,619,000
FRS contributions as a percentage of covered payroll	6.36%	5.85%	5.55%	6.10%	6.45%

Notes to the Schedule:

The amounts presented for each fiscal year were determined as of 9/30.

ENGLEWOOD WATER DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY-
HEALTH INSURANCE SUBSIDY PENSION PLAN**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
District's proportion of the HIS net pension liability	0.0143895%	0.0143008%	0.0150557%	0.0053393%	0.0151150%
District's proportionate share of the HIS net pension liability	\$ 2,158,571	\$ 2,271,165	\$ 1,594,640	\$ 654,947	\$ 1,845,512
District's covered payroll	\$ 5,873,371	\$ 5,665,634	\$ 5,500,230	\$ 4,528,244	\$ 5,245,976
District's proportionate share of the HIS net pension liability as a percentage of its covered payroll	36.75%	40.09%	28.99%	14.46%	35.18%
HIS Plan fiduciary net position as a percentage of the HIS total pension liability	4.80%	4.12%	4.21%	3.56%	3.00%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the HIS net pension liability	0.0158247%	0.0164064%	0.0163081%	0.0156319%	0.0152737%
District's proportionate share of the HIS net pension liability	\$ 1,770,622	\$ 1,736,000	\$ 1,744,000	\$ 1,822,000	\$ 1,558,000
District's covered payroll	\$ 5,292,465	\$ 5,359,000	\$ 5,201,000	\$ 4,847,000	\$ 4,634,000
District's proportionate share of the HIS net pension liability as a percentage of its covered payroll	33.46%	32.39%	33.53%	37.59%	33.62%
HIS Plan fiduciary net position as a percentage of the HIS total pension liability	2.63%	2.15%	1.64%	0.97%	0.50%

ENGLEWOOD WATER DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS –
HEALTH INSURANCE SUBSIDY PENSION PLAN**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually required HIS contribution	\$ 124,585	\$ 99,463	\$ 87,258	\$ 78,040	\$ 87,327
HIS contributions in relation to the contractually required HIS contribution	<u>124,585</u>	<u>99,463</u>	<u>87,258</u>	<u>78,040</u>	<u>87,327</u>
HIS contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 5,822,245	\$ 5,751,940	\$ 5,268,834	\$ 4,619,773	\$ 5,274,087
HIS contributions as a percentage of covered payroll	2.14%	1.73%	1.66%	1.69%	1.66%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required HIS contribution	\$ 87,582	\$ 88,000	\$ 88,000	\$ 82,000	\$ 63,051
HIS contributions in relation to the contractually required HIS contribution	<u>87,582</u>	<u>88,000</u>	<u>88,000</u>	<u>82,000</u>	<u>63,051</u>
HIS contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 5,274,964	\$ 5,319,000	\$ 5,295,000	\$ 4,965,000	\$ 4,619,000
HIS contributions as a percentage of covered payroll	1.66%	1.65%	1.66%	1.65%	1.37%

Notes to the Schedule:

The amounts presented for each fiscal year were determined as of 9/30.

ENGLEWOOD WATER DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS -
EMPLOYEES' PENSION PLAN

Reporting period ending	9/30/2016	9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	9/30/2023	9/30/2024	9/30/2025
Measurement date	9/30/2015	9/30/2016	9/30/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2021	9/30/2022	9/30/2023	9/30/2024
Total pension liability										
Service cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on total pension liability	42,629	41,906	44,268	43,051	42,030	41,327	39,367	38,288	37,759	39,056
Differences between expected and actual experience	10,921	(783)	3,408	8,906	18,818	12,279	13,195	30,162	61,269	30,209
Changes in assumptions	-	56,857	-	-	-	(12,862)	-	-	-	-
Benefit payments, including refunds of employee contributions	(63,849)	(63,913)	(64,552)	(65,586)	(67,487)	(74,281)	(63,230)	(72,703)	(79,319)	(81,699)
Net change in total pension liability	(10,299)	34,067	(16,876)	(13,629)	(6,639)	(33,537)	(10,668)	(4,253)	19,709	(12,434)
Total pension liability - beginning	640,910	630,611	664,678	647,802	634,173	627,534	593,997	583,329	579,076	598,785
Total pension liability - ending	\$ 630,611	\$ 664,678	\$ 647,802	\$ 634,173	\$ 627,534	\$ 593,997	\$ 583,329	\$ 579,076	\$ 598,785	\$ 586,351
Plan fiduciary net position										
Contributions - employer	\$ 17,530	\$ 14,652	\$ 72,718	\$ 55,000	\$ 91,440	\$ 72,000	\$ 70,000	\$ 67,889	\$ 80,400	\$ 85,000
Net investment income	(20,911)	49,783	58,089	49,858	22,136	38,877	140,691	(124,397)	86,978	186,994
Benefit payments, including refunds of employee contributions	(63,849)	(63,913)	(64,552)	(65,586)	(67,487)	(74,281)	(63,230)	(72,703)	(79,319)	(81,699)
Administrative expenses	(23,260)	(9,500)	(7,250)	(18,190)	-	-	-	-	-	-
Net change in plan fiduciary net position	(90,490)	(8,978)	59,005	21,082	46,089	36,596	147,461	(129,211)	88,059	190,295
Plan fiduciary net position - beginning	613,983	523,493	514,515	573,520	594,602	640,691	677,287	824,748	695,537	783,596
Plan fiduciary net position - ending	\$ 523,493	\$ 514,515	\$ 573,520	\$ 594,602	\$ 640,691	\$ 677,287	\$ 824,748	\$ 695,537	\$ 783,596	\$ 973,891
District's net pension liability (asset) - ending	\$ 107,118	\$ 150,163	\$ 74,282	\$ 39,571	\$ (13,157)	\$ (83,290)	\$(241,419)	\$(116,461)	\$(184,811)	\$ (387,540)
Plan fiduciary net position as a percentage of the total pension liability	83.01%	77.41%	88.53%	93.76%	102.10%	114.02%	141.39%	120.11%	130.86%	166.09%
Covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
District's net pension liability as a percentage of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Notes to the Schedule:

For the 9/30/16 measurement date, as a result of Chapter 2015-157, *Laws of Florida*, the assumed rates of mortality were changed to the assumption used by the Florida Retirement System.

ENGLEWOOD WATER DISTRICT

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS -
EMPLOYEES' PENSION PLAN**

	<u>9/30/2015</u>	<u>9/30/2016</u>	<u>9/30/2017</u>	<u>9/30/2018</u>	<u>9/30/2019</u>	<u>9/30/2020</u>	<u>9/30/2021</u>	<u>9/30/2022</u>	<u>9/30/2023</u>	<u>9/30/2024</u>
Actuarially determined contribution	\$ 5,114	\$ 14,652	\$ 21,119	\$ 11,377	\$ 7,872	\$ 72,000	\$ 70,000	\$ 67,889	\$ -	\$ -
Contributions in relation to the actuarially determined contribution	17,530	14,652	72,718	55,000	91,440	72,000	70,000	67,889	80,400	85,000
Contribution deficiency (excess)	<u>\$ (12,416)</u>	<u>\$ -</u>	<u>\$ (51,599)</u>	<u>\$ (43,623)</u>	<u>\$ (83,568)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (80,400)</u>	<u>\$ (85,000)</u>
Covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Contributions as a percentage of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Notes to the Schedule:

Valuation Date October 1, 2022

Actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates can be found in the October 1, 2023 Actuarial Valuation for the Englewood Water District Employees' Pension Plan prepared by Foster & Foster Actuaries and Consultants.

ENGLEWOOD WATER DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S PENSION INVESTMENT RETURNS -
EMPLOYEES' PENSION PLAN

	<u>9/30/2015</u>	<u>9/30/2016</u>	<u>9/30/2017</u>	<u>9/30/2018</u>	<u>9/30/2019</u>	<u>9/30/2020</u>	<u>9/30/2021</u>	<u>9/30/2022</u>	<u>9/30/2023</u>	<u>9/30/2024</u>
Annual money-weighted rate of return, net of investment expenses	-3.58%	9.87%	10.74%	8.43%	3.41%	5.76%	19.69%	-14.65%	11.89%	22.96%

SUPPLEMENTARY INFORMATION

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ENGLEWOOD WATER DISTRICT

**SCHEDULE OF OPERATING EXPENSES BY DEPARTMENT
YEARS ENDED SEPTEMBER 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>		<u>2024</u>	<u>2023</u>
Well Fields and Water Treatment Plants:			Waste Collection:		
Personal services	\$ 1,396,122	\$ 1,540,801	Personal services	\$ 1,463,568	\$ 1,455,690
Chemicals	366,359	332,672	Supplies and materials	21,051	19,712
Utilities	572,366	611,151	Utilities	310,890	301,826
Depreciation and amortization	675,238	658,950	Depreciation and amortization	2,227,098	2,161,742
Repairs and maintenance	1,768,187	671,098	Repairs and maintenance	1,953,439	859,720
Other	449,800	407,950	Other	393,276	2,015,800
Total	<u>\$ 5,228,072</u>	<u>\$ 4,222,622</u>	Total	<u>\$ 6,369,322</u>	<u>\$ 6,814,490</u>
Water Distribution:			Laboratory:		
Personal services	\$ 1,406,716	\$ 1,416,781	Personal services	\$ 221,056	\$ 211,258
Supplies and materials	287,453	136,810	Supplies and materials	44,089	37,438
Depreciation and amortization	684,061	695,492	Depreciation and amortization	7,726	7,943
Repairs and maintenance	233,771	218,712	Repairs and maintenance	5,288	3,275
Other	293,331	287,294	Other	45,103	41,486
Total	<u>\$ 2,905,332</u>	<u>\$ 2,755,089</u>	Total	<u>\$ 323,262</u>	<u>\$ 301,400</u>
Waste Treatment:			General and Administrative:		
Personal services	\$ 1,270,626	\$ 1,484,897	Personal services	\$ 3,117,660	\$ 3,006,901
Supplies and materials	215,012	201,502	Legal and professional services	343,694	340,772
Utilities	400,919	470,405	Supplies and materials	87,507	81,376
Sludge hauling	127,306	117,132	Utilities	18,632	19,560
Depreciation and amortization	926,882	910,732	Depreciation and amortization	196,156	166,664
Repairs and maintenance	296,371	359,247	Repairs and maintenance	36,702	37,123
Other	322,603	561,043	Other	436,749	439,055
Total	<u>\$ 3,559,719</u>	<u>\$ 4,104,958</u>	Total	<u>\$ 4,237,100</u>	<u>\$ 4,091,451</u>

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OTHER INFORMATION

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ENGLEWOOD WATER DISTRICT

**SCHEDULE OF INSURANCE COVERAGE
FOR THE YEAR ENDED SEPTEMBER 30, 2024
(UNAUDITED)**

Coverage	Insurance Company	Limits
All perils, coverage's and insured's / members combined - per occurrence, subject to the following sub-limits:	Public Risk Management of Florida (PRM)	\$ 250,000,000
Flood - per occurrence annual aggregate	PRM	50,000,000
Flood sublimit - annual aggregate	PRM	10,000,000
- Contractors equipment		
- Fine arts		
- Licensed vehicles		
- Unlicensed vehicles		
Flood sublimit	PRM	10,000,000
- Per occurrence		
- Miscellaneous unnamed locations		
Earthquack shock limit	PRM	50,000,000
- Per occurrence & in the annual aggregate		
Wind/hail liit per occurrence named windstorm	PRM	80,000,000
Auto physical damage		
- On and off premises	PRM	Included
- Over the road		10,000,000
Deductibles:		
All other perils, except:	\$1,000	
Auto physical damage/inland marine	\$1,000	
All other flood - per unit	\$1,000	
Flood - special flood hazard areas	Excess of NFIP	
Named windstorm per unit values shall apply	5%	
Valuation:		
Auto physical damage	Actual cash value	
Business income	Actual loss sustained	
Coinsurance	None	
Inland marine	Replacement cost	
Property	Replacement cost	

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OTHER INDEPENDENT AUDITOR'S REPORTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of Supervisors
Englewood Water District
Englewood, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the aggregate remaining fund information of the Englewood Water District (the "District"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 31, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Mauldin & Jenkins, LLC". The signature is written in a cursive, flowing style.

Bradenton, Florida
March 31, 2025



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

Board of Supervisors
Englewood Water District
Englewood, Florida

Report on Compliance for Each Major Federal Program and State Project

Opinion on Each Major Federal Program and State Project

We have audited the Englewood Water District's (the "District") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and the requirements described in the *Department of Financial Services' State Projects Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs and state projects for the year ended September 30, 2024. The District's major federal programs and state financial assistance projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2024.

Basis for Opinion on Each Major Federal Program and State Project

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General. Our responsibilities under those standards and the Uniform Guidance and Chapter 10.550, Rules of the Auditor General are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to District's federal and state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Bradenton, Florida
March 31, 2025

ENGLEWOOD WATER DISTRICT

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND STATE FINANCIAL ASSISTANCE
FOR YEAR ENDED SEPTEMBER 30, 2024**

<u>Federal/State Agency, Pass-through Entity, Federal/State Program</u>	<u>AL / CSFA No.</u>	<u>Grantors No.</u>	<u>Expenditures</u>
Federal Awards:			
United States Department of Homeland Security Passed through the Florida Division of Emergency Management Disaster Grants - Public Assistance	97.036	DR-4673 - Z2969	\$ 1,148,109
Total United States Department of Homeland Security			<u>1,148,109</u>
Total Expenditures of Federal Awards			<u>\$ 1,148,109</u>
State Awards:			
Florida Department of Environmental Protection Division of Water Restoration Assistance - Hurricane Stormwater and Wastewater Assistance	37.114	HA019	\$ 750,000
Total Expenditures of State Financial Assistance			<u>\$ 750,000</u>

NOTES:

This schedule includes the federal and state grant activity of Englewood Water District for the fiscal year ended September 30, 2024, and is presented using modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and Chapter 10.550, Rules of the Auditor General of the State of Florida. Therefore, some amounts presented in this schedule may differ from amounts in, or used in the preparation of the basic financial statements.

The District chose not to use the 10% de minimis indirect cost rate for the year ended September 30, 2024.

The District did not pass through any of the above to subrecipients.

The District did not receive non-cash federal awards during the year ended September 30, 2024.



INDEPENDENT AUDITOR'S MANAGEMENT LETTER

Board of Supervisors
Englewood Water District
Englewood, Florida

Report on the Financial Statements

We have audited the financial statements of the Englewood Water District (the "District") as of and for the fiscal year ended September 30, 2024, and have issued our report thereon dated March 31, 2025.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditor's Report on Compliance for Each Major Federal Program and State Project and on Internal Control over Compliance Required by the Uniform Guidance and Chapter 10.550, Rules of the Auditor General; Schedule of Findings and Questioned Costs; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 31, 2025, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations in the preceding annual financial report requiring correction.

Official Title and Legal District

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The District discloses this information in the notes to the financial statements. The District has no component units.

Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Specific Information

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the District reported:

- a. There were 82 employees compensated in the last pay period of the District's fiscal year.
- b. There were two independent contractors to whom nonemployee compensation was paid in the last month of the District's fiscal year.
- c. Total compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency for the year was \$6,325,355.
- d. The compensation earned or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency for the year was \$53,539.
- e. There were four construction projects with a total cost of at least \$65,000 approved by the District that began on or after October 1 of the fiscal year being reported with fiscal year 2024 costs of \$1,351,236.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the district amends a final adopted budget under Section 189.016(6), Florida Statutes, is reflected on the following page.

**Englewood Water District
2024 Budget vs Actual**

	2024 Actual	2024 Budget	Variance
Administration	\$ 5,608,769	\$ 4,231,415	\$ (1,377,354)
Laboratory	356,781	338,412	(18,369)
Production	4,288,097	4,763,055	474,958
Distribution	2,527,228	2,324,867	(202,361)
WRF	3,216,200	2,680,390	(535,810)
Collections	3,762,608	4,437,424	674,816
Totals	\$ 19,759,683	\$ 18,775,563	\$ (984,120)

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the Board of Supervisors and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Mauldin & Jenkins, LLC

Bradenton, Florida
March 31, 2025

ENGLEWOOD WATER DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
SEPTEMBER 30, 2024

SECTION I
SUMMARY OF AUDIT RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:
 Material weaknesses identified? ___ Yes X No

Significant deficiency identified not considered to be material weaknesses? ___ Yes X None reported

Noncompliance material to financial statements noted? ___ Yes X No

Federal Programs and State Financial Assistance Projects

Internal control over major federal programs and state projects:
 Material weaknesses identified? ___ yes X no

Significant deficiencies identified not considered to be material weaknesses? ___ yes X none reported

Type of auditor's report issued on compliance for major federal programs and state projects: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the 2 CFR 200.516(a) and Chapter 10.550, Rules of the Auditor General? ___ yes X no

Identification of major federal program:

AL Number	Name of Federal Program or Cluster
97.036	U.S. Department of Homeland Security – Disaster Grant – Public Assistance

Identification of major state financial assistance project:

CSFA Number	Name of State Program or Cluster
37.114	Florida Department of Environmental Protection – Division of Water Restoration Assistance - Hurricane Stormwater and Wastewater Assistance

Dollar threshold used to distinguish between Type A and Type B federal programs: \$750,000

ENGLEWOOD WATER DISTRICT

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
SEPTEMBER 30, 2024**

Dollar threshold used to distinguish between
Type A and Type B state projects:

\$300,000

Auditee qualified as low-risk auditee?

___ yes X no

**SECTION II
FINANCIAL STATEMENT FINDINGS AND RESPONSES**

None noted.

**SECTION III
FEDERAL AND STATE AWARDS FINDINGS AND QUESTIONED COSTS**

Not applicable.

ENGLEWOOD WATER DISTRICT
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

None reported.



INDEPENDENT ACCOUNTANT'S REPORT

Board of Supervisors
Englewood Water District
Englewood, Florida

We have examined the Englewood Water District's (the "District") compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2024. Management of the District is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to the examination report.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2024.

This report is intended solely for the information and use of the District and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

Mauldin & Jenkins, LLC

Bradenton, Florida
March 31, 2025

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BOARD AGENDA ITEM SUMMARY

5a

MEETING DATE: April 10, 2025

SUBJECT: Minutes of the Annual and Organization Meeting dated March 13, 2025

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Ashley Aguiar**

DEPARTMENT: **Administration**

ITEM: **Request Board approval of the minutes of the annual and organization meeting dated March 13, 2025.**

PURPOSE / JUSTIFICATION: **An Enabling Act requirement for the official record of meetings.**

MOTION: **To approve the of minutes of the annual and organization meeting dated March 13, 2025.**

Prepared By: **Ashley Aguiar**

Date: **April 1, 2025**

Approvals:

Interim Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Minutes of the Annual and Organization Meeting dated March 13, 2025**

MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
MARCH 13, 2025 @ 8:30 A.M.

Board of Supervisors:

Lani Gaver, Chair
Taylor Meals, Vice-Chair
Robert C. Stern, Jr.
Sydney B. Crampton
Tony Babington

Staff:

Keith R. Ledford, Jr., P.E., Interim Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Ashley Aguiar, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. **ANNOUNCEMENTS** – Additions or Deletions – None
3. **PUBLIC INPUT** –
 - 3a. Delores Sharp, residing at 23 Quails Run Blvd Unit #3, Englewood, FL 34223, inquired about the product being sprayed in the vicinity and whether it would affect rainwater flowing into nearby water sources. She provided photographs of the area and noted that the drains were clogged, asking if EWD would be cleaning this area out before the hurricane season. In response, Mr. Ledford confirmed that EWD personnel were in the area spraying for weeds to prevent overgrowth. He clarified that the pipes and drainage in question are maintained by Sarasota County and recommended that Ms. Sharp contact them directly for further assistance.
 - 3b. Jane Hunter, residing at 180 Stratford Road, Englewood, Florida 34223, inquired about updates regarding the sewage system, particularly in light of the extended disruptions experienced during Hurricane Ian and Hurricane Milton. She sought detailed information on the measures the EWD has implemented or plans to in order to prevent similar issues from occurring in the future.
4. **PRESENTATIONS** - None
5. **CONSENT SECTION** - Chair Gaver called for a motion to approve. Mr. Stern moved, “**to approve the consent agenda presented,**” seconded by Mr. Meals.
 - 5a. Minutes of the Annual & Organizational Meeting dated February 13, 2025
Recommended Action: Approve the meeting minutes.
 - 5b. Big W Law Invoice dated March 3, 2025.
Recommended Action: Approve the attorney’s invoice in the amount of \$2,700.00.
 - 5c. Oertel, Fernandez, Bryant & Atkinson Invoice dated February 28, 2025
Recommended Action: Approve the attorney’s invoice in the amount of \$1,450.00.
 - 5d. Employee Handbook
Recommended Action: Approve the Employee Handbook

UNANIMOUS

CS 25-03-13 A-D

6. DISCUSSION

6a. Administrator's Position – Chair Gaver led the discussion, highlighting the necessity of promptly filling the Administrator position. Ms. Crampton proposed initiating a formal search for a qualified candidate; however, Chair Gaver expressed a preference for Mr. Ledford to assume the role, stating his confidence in Mr. Ledford's ability to effectuate the required changes at EWD and facilitate a seamless transition. While Ms. Crampton was uncertain of Mr. Ledford's interest in the position, she concurred that, should he express interest, he would be a highly qualified candidate. Mr. Stern directly asked Mr. Ledford regarding his interest in the position, to which Mr. Ledford confirmed his interest in the role. Mr. Stern further suggested the potential hiring of a Technical Engineer should Mr. Ledford be appointed as Administrator. Mr. Babington endorsed Mr. Ledford's qualifications, affirming his suitability for the position. Mr. Meals articulated his thorough consideration of the matter, emphasizing the need for substantial change in various operational aspects due to the district's growth and shifting demands. He further noted the inherent challenges and time requirements associated with the external hiring process. Mr. Meals stressed the critical importance of expeditiously filling the position to avoid the potential loss of timely opportunities, recognizing the urgency facing EWD. In light of these constraints and Mr. Ledford's qualifications, Mr. Meals asserted that Mr. Ledford would be an appropriate and capable candidate to fulfill the role. The board members, in consensus, acknowledged Mr. Ledford's qualifications to assume the Administrator position and expressed understanding that, given the scope of the role, he may require external consultants for specialized areas outside his expertise. Ms. Crampton emphasized the need for the establishment of clear objectives and goals going forward, as well as the identification of support mechanisms for the Administrator. The board unanimously agreed to support Mr. Ledford, should he choose to accept the position, recognizing his understanding of EWD's needs, his problem-solving abilities, and his respect for EWD's policies and staff. Mr. Ledford requested the opportunity to meet individually with each board member prior to making a final decision, in order to ensure alignment with EWD's strategic objectives. He expressed his appreciation for the board's confidence in his abilities. It was agreed that this matter would be revisited at the April meeting.

7. ACTION ITEMS

7a. Purchase of Replacement Collections Department Truck – Emergency Procurement Memorandum - Mr. Ledford led the discussion. The 2022 Ford F-250, a vital asset to the EWD Collections Department, was totaled, significantly impacting the department's ability to perform essential field operations. While EWD had previously identified an alternative vehicle, it sold quickly, emphasizing the urgency of securing a replacement. The 2024 Chevrolet 3500HD was selected for its immediate availability and enhanced towing capacity. In light of this, an emergency memorandum was issued to ensure the vehicle would be secured before it was no longer available. The insurance payout of \$45,975 for the totaled vehicle will be returned to the general fund, and a budget amendment is requested to allocate this amount to cover the cost of the replacement. The remaining funds required for the purchase will be reallocated within the department's existing budget, ensuring no impact on other financial commitments or the overall budget.

Chair Gaver called for a motion to ratify the purchase, Mr. Stern moved, **“to approve,”** seconded by Mr. Babington.

UNANIMOUS

25-03-13 A

Full motion read: To ratify the purchase of a replacement truck for the Collections Department, as outlined in the Emergency Procurement Memorandum signed by Chair Gaver on March 5, 2025.

8. INTERIM ADMINISTRATOR'S REPORT – Keith R. Ledford, Jr., P.E.

- Mr. Ledford reported that he and Human Resources Manager, Heather Bagshaw, have been collaborating on the development of an EWD Declaration Policy. They have reviewed local policies and structured this policy based on the guidelines established by Charlotte County, specifically clarifying how pay will be managed during this period.
- Since the February meeting, a total of three employees have been hired: a Project Manager for the Technical Support Group, one staff member for the WRF department, and one staff member for the Collections department. Mr. Ledford sought clarification regarding the approval to hire two additional employees for the Collections department. After brief discussion, all Board members agreed that hiring the two additional employees was necessary.
- EWD's lobbyist informed us of a new bill that would allow special districts to apply directly for grants, like FEMA, instead of going through Charlotte or Sarasota County. If passed, EWD could apply independently. The bill also proposes changing grant language so special districts could receive direct payments for approved expenses, rather than having to spend upfront and get reimbursed. This bill is to be determined and will remain on EWD's radar.

Chair Gaver called for a motion to authorize hiring 2 additional Collections employees, Mr. Stern moved, **“to make the motion,”** seconded by Ms. Crampton.

UNANIMOUS

25-03-13 B

Full motion read: “To hire two additional Collections Department employees.”

8a. WATER OPERATIONS MANAGER – Dewey Futch

Production

- Total send out for February 2025 was 87.58 mg / for 2024 it was 90.03 mg
- The avg. send out was 3.12 mgd, and 2024 avg. send out was 3.10 mgd
- The High send out was 3.43 mgd, and 2024 High send out was 3.94 mgd
- Rain fall for 2025 was 1.87” / Rain fall for 2024 was 2.44”
- Operators were doing maintenance and normal operations, nothing major to report.

Distribution

- Distribution had 2 incidents to report;
 1. 2/2/25, the distribution team installed an 8-inch gate valve at the entrance to Shores of Stillwater. This work impacted one customer on Medical Blvd, the YMCA. A two-day bacteriological test was conducted and rescinded on 2/4/25.
 2. 2/12/25, a contractor working at Shores of Stillwater accidentally damaged the 16-inch water main. Repairs were made using a repair clamp, and no boil water notice was issued.
- Additional Projects
 - 2/11/25, a 2" gate valve was replaced on Massachusetts Ave.
 - 2/13/25, a hydrant was replaced on Illinois Ave.
 - 2/19/25, a hydrant was replaced on Keyway Rd.
- A total of 141 new meter sets were installed, including 141 single-family meters and 141 ERCs. Of these, 113 were in Coco Bay, with the remaining 28 located in Boca Royale and Beach Walk.
- 53 radio heads were replaced

- Mr. Ledford provided an update on the RO switchgear project, which was embarked upon to resolve issues with the proper transfer to the generator. While several items have been addressed in stages, there are still additional items to resolve, and the final FPL shutdown is scheduled for the end of the month. The total cost for this last scope of work is \$95,769.00, which is within the Administrator's task order authority of \$100,000. However, since the overall project cost exceeds this amount, Mr. Ledford is requesting board approval to proceed.

Chair Gaver called for a motion to approve this amount to complete this project, Mr. Stern moved, “**to make the motion,**” seconded by Ms. Crampton.

UNANIMOUS

25-03-13 C

Full motion read: “To approve this amount to complete this project”

8b. WASTEWATER OPERATIONS MANAGER – David Larson

WRF:

- February 2025 MADF 1.640 MGD
- February 2024 1.977 MGD
- Peak Flow 1.946 MG
- After 1.5” the plant flows went up by 250,000 to 300,000 gallons a day for the next two days.
- US Submergent has begun the process of cleaning out the grease from the surge basin on Plant #3
- Operations and maintenance have been running as usual.

Collections:

- Collections staff rehabbed half of L/S # 205
- Staff replaced the standpipe in L/S # 208
- Staff installed a new vacuum pit as part of a service extension.
- Staff have been jetting out sand and capping off service lines for homes destroyed by the hurricanes.
- Staff continue to repair broken clean outs and vents.

8c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.

- **V-1 Station Rehab** – PCL is working on removing the temporary system and completing the final restoration of the site. Walk-throughs were conducted on March 5th, 2025, and March 10th, 2025, to develop the initial punch list for the project. Once the site work is completed, an additional walk through will be required.
- **Esplanade at Wellen Park** – Staff has approved the plans for the offsite work and has signed off on the FDEP applications. The plans for phases 1 & 2 are ready to be approved. A Developer’s Agreement has been completed and awaiting execution.
- **Charlotte County – CR775 Buck and Oyster Creek Bridge Improvements** – The project is currently out to bid with the bid opening scheduled for April 9, 2025.

8d. FINANCE DIRECTOR – Lisa Hawkins

Financial Statements

- February operating revenues were \$9.51m, which is approximately \$615k more than last February. The operating expenses of \$7.39m were about \$405k less than last year, which leaves an operating surplus of about \$2.12m.

Investment Statements

- February concluded with \$18.24m invested in RBC and \$2.95m at Centennial Bank, for a total of Cash and Investments of \$21.18m.

FY24 Audit

- The OPEB (Other Postemployment Benefits Program) report from the actuary, necessary for the audit, is still pending. The vendor, Foster & Foster, requires a few more weeks to complete the report, so the audit presentation will be scheduled for the April board meeting.

9. **ATTORNEY’S REPORT** – Robert H. Berntsson addressed Ms. Crampton's inquiry about whether he was in communication with the other law firm regarding other matters. The attorney confirmed that he is, but there is no additional information to report at this time.

10. **OLD BUSINESS**- None

11. **NEW BUSINESS** - None

Recess – 15 minutes

12. **PUBLIC WORKSHOP**

12a. Winchester Ranch Development – Attorney Bill Merrill of Icard Merrill Law Firm, alongside John Luczynski, Senior Vice President of Land Development at Wellen Park, led a lengthy and detailed discussion on EWD’s provision of services for the Winchester Ranch Development, focusing specifically on the funding, timeline, and water source requirements for the project. The primary focus was to assess EWD’s ability to meet the tentatively agreed-upon timeline for service delivery, with contingency plans in place to collaborate on a solution in the event of delays. Wellen Park confirmed that the City of North Port is able to provide the necessary services and utilities for the development, while EWD may also serve part of the area, depending on feasibility. Wellen Park has long anticipated that EWD would have a new plant operational to meet the required timeline. However, given the rapidly approaching deadline, it appears increasingly unlikely that a new plant will be completed in time to meet Wellen Park’s deadlines. Wellen Park has expressed its desire to reach a mutually beneficial resolution, offering EWD an opportunity to participate where feasible, ensuring a solution is advantageous to all parties. While Wellen Park retains the option to proceed exclusively with the City of North Port, Wellen Park has indicated a preference to include EWD. Wellen Park emphasized the urgency of adhering to deadlines and has formally requested a definitive timeline from EWD for providing services for the Winchester Ranch Development. Wellen Park remains committed to advancing the project but requires clear, timely responses from EWD. EWD is currently evaluating its options, including potential annexation or the construction of a new plant, while considering both financial and deadline constraints. All parties acknowledge the delays caused by unforeseen events such as Hurricane Ian. However, EWD is also contemplating the potential need for compensation from Wellen Park should the annexation of EWD’s service area to the City of North Port continue. Attorneys for both parties engaged in discussions regarding annexation and agreed that further research and clarification of relevant Florida Statutes are necessary to determine the appropriate procedural steps. The parties remain committed to finding a mutually agreeable resolution, though EWD must ensure that any decision is in the best interests of both EWD and its customers. Ongoing discussions will focus on the annexation statutes and reaching a resolution that satisfies all involved parties.

13. PUBLIC COMMENT – ANY TOPIC

13a. Jane Hunter, residing at 180 Stratford Road, Englewood, Florida 34223, requested information through the website or local newspapers regarding how the Winchester Ranch Development would impact on the issues already experienced by her and other residents, particularly concerning sewer outages following hurricanes.

14. BOARD MEMBER COMMENTS

- Ms. Crampton emphasized the need for proactive planning to maintain the state's best water quality and strengthen the district at this critical turning point. Mr. Meals expressed a strong interest in achieving a mutually beneficial outcome for all parties involved and extended his gratitude to the members of Wellen Park for their time. Mr. Babington thanked those who addressed his questions about Winchester Park and also sought a win-win solution. Chair Gaver thanked everyone for their time, expressing hope for a positive resolution, but stressed the need to define what constitutes a "win" for EWD, address legal issues regarding annexation, and assess the value of the service area, establishing a precedent for future resolutions.

15. ADJOURNED @ 11:45am

Taylor Meals - Vice Chair

APPROVED/aa

BOARD AGENDA ITEM SUMMARY

5b

MEETING DATE: April 10, 2025

SUBJECT: The Big W Law Attorney's Invoice dated April 1, 2025

CATEGORY: Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Big W Law Attorney's invoice dated April 1, 2025.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes no

Amount Budgeted	\$	29,000.00
Year to Date Expenditures	\$	(21,800.00)
Total Expenditure Required	\$	(2,250.00)
Remaining in Budget	\$	<u>5,000.00</u>

MOTION: **To approve the Big W Law Attorney's invoice dated April 1, 2025, for services rendered March 1, 2025 through March 31, 2025 in the amount of \$2,250.00. Funds to come from water/wastewater revenues.**

Prepared By: **Ashley Aguiar**

Date: **April 1, 2025**

Approvals:

Interim Administrator
 Finance
 Water Operations
 Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **The Big W Law Attorney's invoice dated April 1, 2025**



WIDEIKIS, BENEDICT & BERNTSSON, LLC

THE BIG W LAW FIRM

3195 S. Access Road, Englewood, Florida 34224

941-627-1000

Englewood Water District
 aaguiar@ewdfl.com
 201 Selma Avenue

Statement Date: 04/01/2025
 Statement No. 36029
 Account No. 8.0000

Received by EWD on
 4/1/2025 at 11:19am AA

Englewood, FL 34223

Legal Services
 PO 59648

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
03/04/2025	RHB	Email(s) with Ms. Aguiar.	300.00	0.25	75.00
03/05/2025	RHB	Email(s) with Ms. Bagley.	300.00	0.25	75.00
03/07/2025	RHB	Email(s) with Ms. Aguiar; Review agenda.	300.00	0.25	75.00
03/11/2025	RHB	Email(s) with Ms. Wheaton; Review Cintas agreement; Email(s) with Ms. Aguiar.	300.00	0.50	150.00
03/12/2025	RHB	Email(s) with Mr. Ledford; Email(s) with Mr. Oertel; Conference with Mr. Oertel, Mr. Ledford; Email(s) with Mr. Luczynski; Email(s) with Mr. Merrill; Email(s) with Ms. Wheaton.	300.00	0.75	225.00
03/13/2025	RHB	Prepare for and attend Board of Supervisors Meeting; Conference with Ms. Wheaton; Telephone conference with Mr. Oertel; Conference with Ms. Bagshaw; Email(s) with Ms. Bagshaw; Email(s) with Ms. Wheaton; Email(s) with Mr. Atwood.	300.00	4.00	1,200.00
03/17/2025	RHB	Email(s) with Ms. Matos (bidding opportunity question).	300.00	0.25	75.00
03/18/2025	RHB	Email(s) with Ms. Wheaton; Review Hog removal contract; Email(s) with Ms. Aguiar.	300.00	0.50	150.00
03/25/2025	RHB	Email(s) with Ms. Aguiar.	300.00	0.25	75.00
03/28/2025	RHB	Email(s) with Ms. Bagshaw; Telephone conference with Ms. Bagshaw; Email(s) with Mr. Atwood.	300.00	0.25	75.00
03/31/2025	RHB	Email(s) with Mr. Luczynski.	300.00	0.25	75.00
		For Current Services Rendered		7.50	2,250.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Berntsson	7.50	\$300.00	\$2,250.00

Englewood Water District
Account No. 8.0000
RE: Legal Services

Statement Date: 04/01/2025
Statement No. 36029

PREVIOUS BALANCE	\$2,700.00
Total Current Work	2,250.00
<u>Payments</u>	
Total Payments for 03/25/2025	-2,700.00
Balance Due	<u>\$2,250.00</u>

Billing History					
<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>
144,237.50	552.51	0.00	7.80	0.00	141,995.30

BOARD AGENDA ITEM SUMMARY

5c

MEETING DATE: April 10, 2025

SUBJECT: Oertel, Fernandez, Bryant & Atkinson
Attorney's Invoice dated April 3, 2025

CATEGORY: Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Oertel, Fernandez, Bryant & Atkinson Attorney's invoice dated April 3, 2025.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes no

Amount Budgeted	\$	40,000.00
Year to Date Expenditures	\$	(29,375.13)
Total Expenditure Required	\$	<u>(2,535.00)</u>
Remaining in Budget	\$	8,089.87

MOTION: **To approve the Oertel, Fernandez, Bryant & Atkinson Attorney's invoice dated April 3, 2025, for services rendered concerning the Winchester Ranch Development in the amount of \$2,535.00. Funds to come from water/wastewater revenues.**

Prepared By: **Ashley Aguiar**

Date: **April 3, 2025**

Approvals:

_____ Interim Administrator	_____ Finance	_____ Water Operations	_____ Wastewater Operations
--------------------------------	------------------	---------------------------	--------------------------------

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Oertel, Fernandez, Bryant & Atkinson Attorney's invoice dated April 3, 2025.**



OERTEL,
FERNANDEZ,
BRYANT &
ATKINSON, P.A.

Received by EWD on
4/3/2025 at 9:39am AA

PO Box 1110
Tallahassee, Florida 32302-1110
FID#59-2009476
Telephone# 850-521-0700
Facsimile# 850-521-0720

Englewood Water District
201 Selma Avenue
Englewood, FL 34223

Invoice

Invoice Number	24233
Invoice Date	04/03/2025
Amount Due	\$2,535.00

PO: 59900 - Client #4894-001

Issues with Winchester Ranch regarding available service.

Fees

Date	Subject	Staff	Hours	Total
03/12/2025	Conference call with Keith Ledford and Rob Berntsson	KGO	0.70	\$350.00
03/13/2025	Call with Rob Berntsson	KGO	0.50	\$250.00
03/18/2025	Research on municipal boundaries	KGO	0.50	\$250.00
03/24/2025	Review Ch. 171 for issues on municipal incorporation	KGO	0.60	\$300.00
03/24/2025	Research on Chapter 171 Annexation Issues	DAM	0.40	\$54.00
03/25/2025	Research on Chapter 171 Annexation Issues	DAM	0.60	\$81.00
03/27/2025	Research re: Winchester; listen to audio of workshop with Winchester	KGO	1.70	\$850.00
03/28/2025	Conclude audio of meeting; work on email	KGO	0.80	\$400.00
			5.80	\$2,535.00

Subtotal	\$2,535.00
Total	\$2,535.00
Prior Balances	\$9,850.00
Payments Since Last Invoice	-\$9,850.00
Total Balance Due	\$2,535.00

Professional Fee Summary

Name	Initials	Role	Hours	Rate	Total
David Melito	DAM		1.00	\$135.00	\$135.00
Kenneth Oertel	KGO	Attorney	4.80	\$500.00	\$2,400.00
Total			5.80		\$2,535.00

Prior Balances

Date	Invoice Number	Due Date	Amount	Payments/Credits	Due
12/31/2024	24003	02/14/2025	\$5,850.00	\$5,850.00	\$0.00
01/31/2025	24032	03/17/2025	\$2,550.00	\$2,550.00	\$0.00
02/28/2025	24158	04/14/2025	\$1,450.00	\$1,450.00	\$0.00
Total			\$9,850.00	\$9,850.00	\$0.00

Payment Summary

Date	Note	Paid By	Source	Amount
03/12/2025		Englewood Water District	Check	\$5,850.00
03/12/2025		Englewood Water District	Check	\$2,550.00
03/25/2025		Englewood Water District	Check	\$1,450.00

Account Summary

Account Name	Balance
Operating Retainer	\$0.00

Transaction History

No entries found



CHANGE ORDER

Date

March 26, 2025

Expires

May 25, 2025

US Submergent Technologies

2201 Cantu Ct, Ste 116
Sarasota, FL 34232

Chandler Stutler
cstutler@ussubmergent.com

Prepared for

Englewood Water District

201 Selma Ave
Englewood, FL 34223

Englewood WD Accounts Payable
Accounts Payable
apinvoice@ewdfl.com
+19414601014

Chris Borovsky
Lead Operator
cborovsky@englewoodwater.com
(941) 697-4004

During the course of operation, US Submergent Technologies (USST) discovered additional materials beyond the original approved scope. This change order includes **only** the additional costs necessary to complete the operation and remove the remaining material in the below-mentioned structure(s).

Original pricing schedule and terms and conditions continue and are not amended unless otherwise noted below.

Products & Services

Products & Services	Quantity	Unit	Unit price	Price
Mob/Demob, Non-Emergency	0	Lump Sum	\$6,500.00	\$0.00
Time, Labor & Equipment (Vac Only)	14	Per Day	\$4,250.00	\$59,500.00
Confined Space Entry	14	Per Day	\$3,000.00	\$42,000.00
Disposal, Offsite, Pressure Box	14	Per Day	\$2,400.00	\$33,600.00
Disposal, Offsite w/ Transport	320	Per Ton	\$105.00	\$33,600.00
One-time subtotal				\$168,700.00
Total				\$168,700.00
Total Contract Value				\$168,700.00

Change Conditions:

- Client will provide a current waste profile (TCLP) prior to commencement of project work.
- Client shall provide unrestricted access to the facility worksite. Unrestricted access includes ensuring height clearance without obstruction in and around structure(s), and, removing and/or unbolting any hatches or panels required for access or ventilation.
- Client shall have structure(s) drained down prior to USST's arrival. A Dewatering rate will be charged at \$800 per hour rounded to the nearest half-hour.
- Client is responsible for supplying sufficient and suitable high-volume water supply for the high-pressure jetting operation.
- The Cost Estimate does not include hydro- and/or grit-blasting of the structure(s).
- Confined Space Entry is required for this project. A completed permit will be posted in plain view on the structure(s) where needed.

Should you have any questions or concerns about this change order, please do not hesitate to contact me directly by email or phone.

Project Acceptance

Client Signature

Signature

Date

Printed name



COST ESTIMATE

Date

January 16, 2025

Expires

March 17, 2025

US Submergent Technologies

2201 Cantu Ct, Ste 116
Sarasota, FL 34232

Chandler Stutler
cstutler@ussubmergent.com

Prepared for

Englewood Water District

201 Selma Ave
Englewood, FL 34223

Chris Borovsky
Lead Operator
cborovsky@englewoodwater.com
(941) 697-4004

On behalf of U.S. Submergent Technologies (USST), we are pleased to provide this cost estimate for your consideration to remove the accumulated material(s) from the **Surge Tank(s)**. The following pricing schedule includes the costs of providing a complete operation of removing and disposing of the estimated volumes of material to be removed.

General Scope of Work:

USST will reach and remove material from agreed-upon structures utilizing a combination of vacuum, pumping, jetting and/or reaching components using patented and appropriate equipment, as well as a trained and capable service crew. USST will provide mobilization and demobilization to and from the project site and to disposal facility. USST will clean work area(s) to pre-project conditions upon completion of project.

An itemized pricing schedule follows.

Pricing based on: [City of Orlando, IFB23-0211 Piggyback](#)

Payment Terms: [Per Piggyback contract](#)

In the event of a conflict between the City of Orlando, IFB23-0211 terms and USST terms, the City of Orlando terms shall control.

Products & Services

Products & Services	Quantity	Unit	Unit price	Price
Mob/Demob, Non-Emergency	2	Lump Sum	\$6,500.00	\$13,000.00
Time, Labor & Equipment (Vac Only)	12	Per Day	\$4,250.00	\$51,000.00
Confined Space Entry	12	Per Day	\$3,000.00	\$36,000.00
Disposal, Offsite, Pressure Box	12	Per Day	\$2,400.00	\$28,800.00
Disposal, Offsite w/ Transport	280	Per Ton	\$105.00	\$29,400.00

One-time subtotal \$158,200.00

Total **\$158,200.00**

Total Contract Value **\$158,200.00**

Project Assumptions and Additional Conditions:

- Client will provide a current waste profile (TCLP) prior to commencement of project work.
- Client shall provide unrestricted access to the facility worksite. Unrestricted access includes ensuring height clearance without obstruction in and around structure(s), and, removing and/or unbolting any hatches or panels required for access or ventilation.
- Client shall have structure(s) drained down prior to USST's arrival. A Dewatering rate will be charged at \$800 per hour rounded to the nearest half-hour.
- Client is responsible for supplying sufficient and suitable high-volume water supply for the high-pressure jetting operation.
- The Cost Estimate does not include hydro- and/or grit-blasting of the structure(s).
- Confined Space Entry is required for this project. A completed permit will be posted in plain view on the structure(s) where needed.

General Terms and Conditions:

1. The pricing schedule summarizes the estimated quantities and standard unit costs based on our understanding of existing conditions, our interpretation of the RFP scope and/or specifications that have been made available to us.
 1. Rates are based on a Monday through Friday (8:00 AM – 4:00 PM) workday.
 1. If Saturday or Sunday work and/or second/third shift work is required and authorized, Overtime (OT) rates will be charged at one-and-a-half (1.5) straight time rates and double on observed government holidays.
 2. It is understood that the Total Estimate is a not-to-exceed amount unless the Client authorizes additional services and/or expenses in writing in advance.
2. A signed Cost Estimate and/or Purchase Order is required prior to project commencement.
 1. Upon acceptance and receipt of this signed Cost Estimate and/or Purchase Order, USST will schedule the project on a mutually agreed date with a minimum of 5-days lead time.
3. USST production rates are based on physical access to the structure, distribution of accumulated material(s), as well as the type and quantity of material(s) to be removed.
 1. USST will maintain daily performance/production records and provide upon request.

2. All waste (actual quantities) will be manifested, transported and disposed of in accordance with all applicable Local, State and Federal regulations.
4. Unit costs will be billed on actual quantities of time, labor and equipment required to complete the scope.
 1. Transportation & Disposal costs are based on conforming with waste profile approval for "Non-Hazardous Waste". Waste profile approval is required prior to scheduling of this project.
 2. If applicable, a Demurrage Rate will be charged at \$800 per hour rounded to the nearest half-hour.
 3. A fuel surcharge shall be added to all invoices equal to one-percent (1 %) of the estimate value.
 4. Where applicable, it is the Client's responsibility for payment of unforeseen tariffs, fees, taxes, and unexpected administrative costs which USST may incur during the execution of the project.
5. USST shall provide all labor, materials and equipment, unless otherwise discussed, to complete the agreed-upon services.
6. USST shall perform its services with the standard of care, diligence and skill ordinarily exercised by firms providing similar services under similar circumstances in the area in which the Project is located and in accordance with accepted and sound professional practices and procedures. USST shall comply with all OSHA-10 standards and all applicable Local, State and/or Federal health and safety regulations.
7. USST is not responsible for damage to landscape, landscape restoration, damage to aeration systems, or underground utilities not clearly marked and made aware of prior to project start.
8. USST reserves the right to reject any order based on differences in interpretation of the specification, or for any reason, at the time the order is tendered.

Should you have any questions or concerns about this cost estimate, please do not hesitate to contact me directly by email or phone.

Project Acceptance

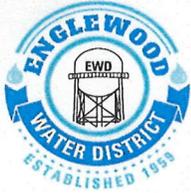
Client Signature

Signature

Date

Printed name

Download



ENGLEWOOD WATER DISTRICT PROCUREMENT APPROVAL FORM

REQUESTER: David Larson

DEPARTMENT: WRF

REQUESTER APPROVAL AUTHORITY (\$): 5000

ESTIMATED COST OF REQUISITION (\$): 168700

ACCOUNT #: 500467-540-101 BUDGETED ITEM (Y/N)?: N

REMAINING BALANCE IN ACCOUNT BEFORE PURCHASE (\$): 13,700.00

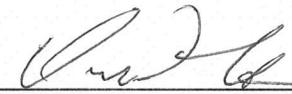
CREDIT CARD PURCHASE (Y/N)?: N

VENDOR NAME: US Submergent

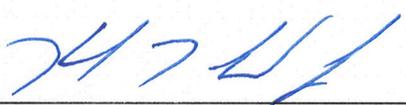
DESCRIPTION OF REQUISITION (Please use additional sheets of paper, if needed. Please attach estimate. Any purchases over \$10,000 will still be subject to 3 written quotes, bids, proposals, piggybacks, etc. Any purchases over \$50,000 will still need Board Approval.)

Due to excessive Grease and rags in our system that made it to our plant surge basins during the construction of our new headworks, we will need additional funds to complete the cleaning of Plant #4's surge basin. This project is needed to prevent fines from FDEP for odor issues at the plant. We will need to ask for a budget amendment for this project.

COMPETITIVE PROCUREMENT OVER \$10,000: Have Purchasing complete before Supervisory approval	
PROCUREMENT METHOD: <u>Piggyback - City of Orlando IFB23-0211</u>	
Bee Ling Wheaton <small>Digitally signed by Bee Ling Wheaton Date: 2025.03.27 10:32:37 -04'00'</small>	Date: _____
PROCUREMENT MANAGER SIGNATURE	


SUPERVISOR'S SIGNATURE
Print Name: David Larson
Date: 4/1/2025

SUPERVISOR'S SIGNATURE
Print Name: _____
Date: _____


ADMINISTRATOR'S SIGNATURE

Date: 4/1/25
(For requisitions above \$5,000)

Please attach the completed and signed Procurement Approval Form and estimate, in SAP when the requisition is generated for the purchase. When purchasing by PO, a PO must be in place **before** the order is placed.

BOARD AGENDA ITEM SUMMARY

7b

MEETING DATE: April 10, 2025

SUBJECT: Administrator Position

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Heather Bagshaw**

DEPARTMENT: **Human Resources**

ITEM: **Administrator Position**

PURPOSE / JUSTIFICATION: In accordance with Board Resolution #24-11-14, Keith R. Ledford, Jr., P.E., was appointed as the Interim Administrator of EWD following Mr. Collard's resignation letter dated October 31, 2024. Since that time, Mr. Ledford has served in both roles as Interim Administrator and Technical Support Manager. During the board meeting on March 13, 2025, a lengthy discussion took place regarding Mr. Ledford's interest in transitioning to the permanent Administrator position. Since then, Mr. Ledford has met individually with each board member and discussed accepting the Administrator position.

MOTION: To appoint Keith R. Ledford, Jr., P.E. as Administrator and to authorize the Board Chair to sign the employment agreement on behalf of the Board of Supervisors.

Prepared By: **Ashley Aguiar**

Date: **April 4, 2025**

Approvals:

Interim Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Employment Agreement**



EMPLOYMENT AGREEMENT FOR ADMINISTRATOR OF ENGLEWOOD WATER DISTRICT

This "Agreement" is made between the Board of Supervisors, hereinafter called "Board", of the Englewood Water District, hereinafter called "EWD" or "District", and Keith R. Ledford, Jr., P.E., hereinafter called "Administrator."

RECITALS

WHEREAS, the EWD is an independent Special District of the State of Florida created pursuant to Special Laws of Florida, Chapter 96-499, as amended, and;

WHEREAS, the Board and Administrator wish to enter into this Employment Agreement in accordance with the Administrative Policies and Procedures as adopted by the Board and amended from time to time, and;

WHEREAS, the Administrator is willing to be employed by Board as Administrator of EWD, and Board is willing to employ Administrator on the terms, covenants, and conditions hereinafter set forth, and;

WHEREAS, the Administrator agrees to serve, and to perform those duties, at such times, places, and in such manner as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

ARTICLE 1: AT-WILL EMPLOYMENT

1. At-Will Employment Status

The Administrator shall be employed in an at-will capacity. The Administrator shall not be covered by EWD's Personnel Policies progressive discipline policy. The benefits as set forth in the Personnel Policies are applicable to the Administrator except as set forth herein.

2. Place of Employment

The Administrator shall perform his duties at the Districts' principal place of business, 201 Selma Avenue, Englewood, Florida 34223 and elsewhere within the District, and the State of Florida, as necessary.

3. Emergency Contact

In no event shall the Administrator leave the District for a period of more than forty-eight (48) hours without providing a telephone number or other means of contact to the Executive Assistant or the Chair of the Board.

ARTICLE 2: COMPENSATION

1. Compensation or Salary

The Administrator's initial rate of pay shall be the gross amount of \$145,000.00 annually, payable in the same manner as other general employees are paid through the normal payroll system. This amount may be amended or modified by Board at any time at its sole discretion, and it is understood that employment is at-will and thus this is not a contract for guaranteed payment of one year's salary. There is no guarantee of payment for any work other than work performed (except as set forth in Article 5).

2. Expense Reimbursement

Reasonable expenses which may be incurred by the Administrator in the course and scope of his employment shall be reimbursed by the District. Mileage incurred by the Administrator in performing duties required under this Agreement shall be reimbursed at the rate authorized by the State of Florida. Approval by the Board is required for all expense reimbursements exceeding One Thousand Dollars (\$1,000.00).

3. Annual Performance Evaluations

The Chair of the Board, with input from the other members of the Board, shall evaluate the Administrator on an annual basis with respect to all aspects of the Administrator's performance, including setting goals for the next year. The input of each member of the Board, including the Chair, shall be given equal weight in the evaluation. The Administrator's salary shall be reviewed in accordance with such an evaluation, and it shall be the duty of the Chair to recommend to the Board any adjustment in the Administrator's salary. Such a recommendation shall then be voted upon by the entire Board. The effective date for any adjustment in the Administrator's salary shall be the next full pay period following the vote.

ARTICLE 3: DUTIES

The Administrator shall perform the duties as specified or directed by the Board. The Administrator shall direct his time, ability, experience, attention, and energies to the business of the EWD, always acting faithfully, industriously, and to the best of his ability. The duties of the Administrator, as the Administrative Head of the District, shall include, but not be limited to:

1. Interpret and implement the policies, rules, regulations, and procedures established by resolutions and directives of the Board. The Administrator shall be responsible to and receive authority from the Board in the performance of duties. The Administrator shall attend all Board and committee meetings unless an absence is authorized by the Chair.
2. Administer, direct, control, organize, plan and program all activities and functions of the District, while maintaining fiscal responsibility.
3. Develop and maintain an effective and harmonious organization for conducting the affairs of the District and serve as Personnel Officer of the District with authority to hire, fire, promote, transfer and reassign personnel to meet the operating needs of the District, including changes in pay of District employees within the range approved by the Board for that job classification.
4. Annually present an organizational chart for all employees of the District to the Board for approval.
5. Manage all personnel who directly report to the Administrator as shown on the approved organizational chart.
6. In the absence of the Technical Support Manager and/or Finance Director, assume his/her duties and responsibilities.
7. Make recommendations regarding engineering or consulting services.
8. Make recommendations to committees on actions necessary to fulfill duties.
9. Be authorized or delegate authority to execute and submit all permit applications for projects authorized by the Board, and to sign or have signed on behalf of the District, statements of water and wastewater availability and statements on plant capacity.
10. Be authorized to be the primary signatory of District issued checks.
11. Be authorized to approve change orders in construction projects, provided that the aggregate of such changes does not exceed ten percent (10%) of the total project and report to the Board the basis of and reasons for any change order where he has acted.

12. Be authorized to sign operational contracts and/or agreements of a continuing nature when they come up for renewal and are provided for within the Board approved budget, be authorized to make payments on contracts within budget and advise the Board at regular Board Meetings of any significant events.
 13. Be authorized to approve capital project payments on contracts and/or agreements which have been approved and awarded by the Board.
-

ARTICLE 4: OUTSIDE EMPLOYMENT/CONFLICT OF INTEREST

1. Outside Employment

The Administrator's position is a full-time position and shall be his primary employment. As such, the Administrator may not obtain any form of secondary or outside employment (including self-employment) without first making a formal written request to the Board. The Board may, in its sole discretion and for some reason, prohibit the Administrator from holding an outside job.

If the Board determines the Administrator will effectively meet the performance standards for the job, and if the outside employment does not pose either a real or apparent conflict of interest with the Administrator's work at the EWD, the Board may decide to permit outside employment. If approval for outside employment is given, such approval may be rescinded by providing five (5) business days' written notice to the Administrator that such outside employment must cease. Such outside employment must not interfere in any way with the Administrator's ability to perform his duties at EWD.

2. Conflict of Interest

The Administrator shall disclose to the Board any activities in which he may be involved that may have the potential of becoming or may be deemed by the Board to be a conflict of interest. In the event the Board determines a conflict of interest exists, the activity creating the conflict of interest must immediately cease.

3. Gifts and Gratuities

The Administrator or any member of his family may not accept any gift or gratuity from any vendor or other person or entity with which the District is currently or may in the future do business, if such gift or gratuity has a value in excess of one hundred dollars (\$100), without first obtaining the consent of the Board.

ARTICLE 5: COMPENSATION UPON TERMINATION

Although the Administrator's employment is at-will, any termination action by the Board shall be approved by an affirmative vote of three (3) members of the Board present at any Regular or Special Meetings at which such termination action is proposed. Compensation to the Administrator upon termination shall be as follows:

1. Death of Administrator

In the event of death of the Administrator, his/her employment shall terminate immediately, and the District shall pay to the Estate of the Administrator the Administrator's compensation which would otherwise be payable to the Administrator up to the end of the month in which the death occurs. The District shall have no further financial obligation to the Administrator or the Administrator's Estate.

2. Termination without Cause/Severance Pay

a) **By the District:** In the event the Board terminates Administrator's employment for any reason other than for cause or by death, EWD shall pay the Administrator all accrued wages through the effective date of separation, as well as severance in the amount equal to 12 weeks' pay at Administrator's then-current rate of pay, starting on the effective date of separation of employment. As a condition precedent to receiving the severance payment, the Administrator shall be required to execute a general release of all claims against the District and its employees and officials.

b) **By the Administrator:** The Administrator may terminate his employment under this agreement for any reason at any time. He shall be entitled to all accrued wages through the effective date of separation but shall not be entitled to any severance payment. If the Administrator fails to provide the Board with at least ninety (90) days' notice of the resignation, Administrator will be deemed ineligible for re-hire, unless otherwise agreed by Administrator and the Board. The Board may, in its discretion, waive all or any portion of the ninety (90) day Notice Period. If the Board exercises this right to waive, the Administrator shall be placed on paid administrative leave through the ninety (90) days, after which no additional salary or severance shall be due.

3. Termination for Cause

If the Board terminates Administrator's employment for cause as hereafter defined, including, but not limited to, termination for misconduct as defined in Florida Statutes, Section 443.036(30) or its successor, the Administrator shall be entitled to all accrued wages through the effective date of separation, but shall not be entitled to any severance payment under this Agreement. Cause is defined as the occurrence of one or more of the following events:

a) The Administrator commits fraud, dishonesty or other acts of conduct or misconduct detrimental to the district.

b) The Administrator is arrested or indicted for a crime which is a felony or a crime of moral turpitude.

c) The Administrator fails or refuses to faithfully or diligently perform provisions of this Agreement or the usual and customary duties of employment after written notice and reasonable opportunity to cure the stated default.

d) The District is unable to obtain fidelity bond/liability insurance coverage for the Administrator in an amount deemed appropriate by the District.

e) The Administrator fails or refuses to comply with the policies, standards, and regulations of the Board.

4. Duties upon Termination

The Administrator shall return all property belonging to the District. In addition, the Administrator shall assist the District in the smooth transition following the termination of this Agreement by either party.

ARTICLE 6: BENEFITS

1. Insurance

The District shall make available to the Administrator medical, dental, vision, disability, and life insurance equal to the benefits provided to employees of the District subject to the laws of the State of Florida.

2. Workers' Compensation

The District shall provide workers' compensation insurance to the Administrator in accordance with the laws of the State of Florida.

3. Florida Retirement System (FRS) and 401K

The Administrator shall participate in the FRS in accordance with the rules of that plan. The Administrator may participate in the 401k plan offered by the District and contribute up to the annual limits set forth by the Internal Revenue Service (IRS).

4. Annual Leave

The Administrator shall be granted, accrue, and utilize Leave in accordance with the policies of the district for all other employees, except as set forth in this Article 6, Section 4, namely:

a) Leave of more than five (5) consecutive business days shall require the prior approval of the Chair of the Board. If the Chair does not approve the request Leave, the issue may be brought to the full board. Approval may be withheld if, in the opinion of the Board, the Administrator's presence is deemed necessary for the smooth functioning of the District's operation during the days requested.

5. Vehicle, iPad, and Cell Phone

The District shall provide the Administrator with a vehicle, iPad, and cell phone.

ARTICLE 7: INDEMNIFICATION

The District shall indemnify, hold harmless, and defend the Administrator from any and all claims, other than those specified below, arising out of or directly within the scope of the Administrator's appropriate, authorized performance of his duties as directed by the Board. In such a case, the Board may select an attorney and shall pay the legal expenses and costs of defending the Administrator. Notwithstanding this paragraph, the District shall not indemnify, hold harmless, or defend the Administrator for any intentional wrongful acts, for any alleged crimes, or for any action the Administrator may bring against the District.

ARTICLE 8: AGENCY

Except as described under Article 3 above, notwithstanding anything herein contained to the contrary, the Administrator shall not have the right to make any contracts or commitments for or on behalf of the District without first obtaining the consent and written approval of the Board.

ARTICLE 9: PRESERVATION OF RECORDS

All official records, tapes, letters, correspondence, or other tangible records or documentation of any nature made, used, or received by the Administrator during the course of his employment hereunder shall be the sole property of the District without express authority of the Board.

ARTICLE 10: CONTINUING EDUCATION

The Administrator shall be required to participate in no less than eight (8) hours per year of continuing education, related to the job as Administrator of the District. Such continuing education shall be at the expense of the District. The Administrator shall keep accurate record of the course(s) or seminar(s) that were attended and shall be available upon request by the Board.

ARTICLE 11: FIDELITY BOND

The Administrator shall provide all information and take necessary action to enable the District to obtain a fidelity bond or coverage for employee dishonesty in an amount deemed sufficient by the Board and a surety acceptable to the Board. All premiums shall be paid by the District. Failure by the Administrator to qualify for or continue to qualify for such coverage shall result in the Administrator's termination for cause.

ARTICLE 12: MISCELLANEOUS

1. Choice of Law and Venue

This Agreement shall be governed and interpreted under the Laws of the State of Florida. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof shall be brought solely in the state or federal courts having jurisdiction in Sarasota County, Florida.

2. Notices

Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and delivered personally to the Administrator at the office of the District, or if sent by certified mail to the Administrator's residence. Notice to the District shall be sent by the Administrator by certified mail to the District's address stated in Article 1. The effective date of such notice shall be the date of actual receipt or five (5) business days after mailing if the addressee does not accept the certified mail.

3. Waiver

The failure of either party to demand strict enforcement of any of the terms of this Agreement shall not be deemed a waiver of the right to enforce any or all of the provisions of this Agreement.

4. Knowledge of Contents of Agreement

In signing this Agreement, the parties acknowledge they have read the Agreement in its entirety and understand the provisions contained herein.

5. Right to Counsel

The Administrator acknowledges that he has been informed that he is entitled to receive legal counsel and advice regarding this Agreement.

6. Effective Date

This Agreement will be effective as of the date it is fully executed by both parties.

7. Entire Agreement/Modification/Severability

This writing contains the entire Agreement of the parties, shall supersede all prior understandings or Agreements, whether oral or written, between the parties, and any modification must be made in writing and signed by both parties. If any part, term, or provision of this Agreement is held to be illegal, in conflict with any law or otherwise invalid, the remaining portion or portions shall be considered severable and not be affected by such determination, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be illegal or invalid.

IN WITNESS WHEREOF, the parties have executed this Agreement in Englewood, Sarasota County, Florida, effective on the last day and year written below.

EMPLOYER

Board of Supervisors, Englewood Water District

By: _____
Lani Gaver, Chair

ADMINISTRATOR

By: _____
Keith R. Ledford, Jr., P.E.

STATUS REPORT
For Board Meeting March 13, 2025

CIP/In-house Projects:

1. **Hurricane Milton I&I** – USSI will begin manhole inspections and smoke testing of Phase 1 (south of the roundabout) on April 7, 2025. Once we have a report on their findings, staff will determine the best way possible to complete the required repairs.
2. **RO Electrical Switchgear Repair** – McKim & Creed was on site with their subcontractors for an additional shut down on April 3, 2025. Due to time constraints, they were unable to fully test the system but plan to return on April 8, 2025, to complete the work.
3. **South WRF – New Headworks/Drying Bed** – The new headworks and drying bed portions of the plant are now in full operation. Almost all of the punch list items have been completed; however, staff is still working with the contractor to address a few items that still need to be completed. Staff is also working with Veolia to troubleshoot the warranty issues on the grit system.
4. **Utility Rate Study** – Staff met with Raftelis on March 27, 2025, to review the model for the rate study and discuss the potential rate increase amounts. The next meeting is scheduled for April 11, 2025, to finalize the miscellaneous portion of the rates while we continue to work on the required capital improvement section of the rates.
5. **V-1 Station Rehab** – Final restoration of the site is almost complete. There are a few remaining punch list items that still need to be completed along with the close-out documentation and final invoices.
6. * **Elevated Tank Rehab** – Staff is working on a bid package for a complete blast and recoating of the tank.
7. * **LS #114 Improvements – Brook to Bay** – Staff is working on the FDEP close out project so the lift station can be placed into service. While this will complete this portion of the project, the reinstallation of the RV pads and final restoration cannot be completed until Brook to Bay is able to reconstruct their seawall/retaining wall.
8. * **Middle Beach Pipe Replacement** – The water main at Middle Beach was damaged during Hurricane Milton and is currently out of service. EWD is working with Kimley-Horn to determine the best option for replacement.
9. * **North WRF Phase 1** – Angie Brewer and Associates is revising the Facilities Plan to address FDEP’s comments. They plan to present the application for design funding at a future FDEP meeting.
10. * **WRF Electrical Upgrades** – Staff is working on getting an RFP package to select a consultant for the work.

Developments/Projects Approved for Construction:

1. * **Ashore N Store Self Storage** – The land has been cleared for the new 136,900 SF 3-story self-storage facility located at 590 N. Indiana Ave. While the required utility modifications are minor for this project, staff will continue to monitor the progress and oversee those modifications as needed.
2. * **Beachwalk by Manasota Key Phase 3** – Construction on Phase 3 continues.
3. * **Boca Royale Unit 19** – The Developer’s Agreement has been executed, and plans are approved. FDEP permits have been received for the water modifications. A FDEP sewer permit is not required.
4. * **Boca Royale East** – Construction on Phase 1A continues.
5. * **Charlotte County – Avenues of the Americas Sidewalk Project** – The contractor continues to work along Avenues of the Americas and San Casa installing sidewalks and drainage.

STATUS REPORT

6. **Esplanade at Wellen Park** – Staff has approved the plans for the offsite work and has signed off on the FDEP applications. A Developer’s Agreement for Phase 1 & 2 was executed. Staff has approved the plans and signed off on the required FDEP applications.
7. * **Gateway Court** – FDEP permits for both water and sewer have now been received, however, the project appears to be on hold at this time.
8. * **Paddock Pines** – A pre-construction meeting was held on January 22, 2025, with representatives from the engineer (A&M Engineering) and the contractor (BJ Enterprises) both in attendance. The contractor plans to begin site work soon.
9. * **Shores at Stillwater** – FDEP permits have been received for the project. A pre-construction meeting was held on January 15, 2025, with representatives from the engineer (Heidt Design), the contractor (ET Mackenzie), and the developer (Pulte) in attendance. The contractor has already begun installing the required utilities.
10. * **Sportport/Sportport 2.0** – The Developer plans to construct warehouses intended for RV storage on two parcels within Morris Industrial Park. Minor utility improvements are needed, including the installation of a fire hydrant and fire lines for both projects. Developer’s Agreements have been completed, and plans have been approved.
11. * **Storage Depot 775** – TDM Consulting, Inc. submitted final utility plans for a new 80,731 SF 3-story self-storage facility located at 4400 Placida Rd. A Developer’s Agreement has been executed, and plans are approved for construction. No FDEP permits are required for this project.

Developments/Projects in Plan Review:

12. * **Beachwalk by Manasota Key Phase 4** – Kimley-Horn submitted plans for Phase 4 of the Beachwalk project. Staff are reviewing the plans.
13. * **Englewood Apartments** – Staff has sent comments to Kimley-Horn for the additional revisions on the utility portion of the project.
14. * **Englewood Self Storage** – Rapid Construction Solutions, LLC has submitted preliminary plans for a new self-storage facility located at 1912 S. McCall Rd. The proposed plans include 1,875 SF of office space, 103,278 SF of self-storage and 20,880 SF of covered parking. Staff returned comments for requested changes on December 14, 2023.
15. * **Generation at Englewood** – Kimley Horn has submitted a new proposed site plan for the project that would consist of 294 apartments plus an amenity center and a small future commercial on the corner of Pine St. and Crestwood Ave.
16. * **Prose Apartments** –The project includes a total of 260 apartments (159 1-bedroom and 101 2-bedroom units) and an Amenity Center. The plans are ready to be approved. Staff is finalizing the Developer’s Agreement and will need to be executed prior to approving the plans and signing the FDEP applications.
17. * **Sandy Lane Townhomes** – DMK has resubmitted plans for the project. A Developer’s Agreement has been completed and is awaiting execution prior to approving the plans and signing the FDEP applications.
18. * **Stellar Englewood (FKA 200 Artists)** – Kimley Horn is now working with a new developer, Stellar Communities, on the project previously known as 200 Artists. They have submitted a new proposed site plan that includes 328 townhomes and two amenity centers.
19. * **Turquoise Bay** – DMK has submitted plans for a new project on Waterside Dr., south of Massachusetts Ave. The Developer is looking to construct 42 multi-family units with a community pool. Staff have reviewed the plans and sent comments for revisions on January 24, 2025.

STATUS REPORT

Upcoming Developments/Projects:

20. * **Charlotte County – CR775 Buck and Oyster Creek Bridge Improvements** – The project is currently out to bid with the bid opening scheduled for April 9, 2025.
21. * **Charlotte County – N. Beach Rd Sidewalk & Lighting** – Charlotte County submitted 30% plan for review on April 30, 2024.
22. * **FDOT – Charlotte County Line to Tangerine Woods** – Green line mark-ups have been provided to Element Engineering Group. The proposed project would convert the center turn lane into a divided raised median with direction median openings. Construction is expected to begin in 2025.
23. * **Morningstar Subdivision** – Kimley-Horn has submitted preliminary plans for a small subdivision at the end of Morningside Dr. The proposed plan would include 12 lots ranging from approximately 3.77 acres to 6.26 acres. The project site will be used as a borrow pit for the Shores at Stillwater project with the proposed development utilizing this pit as the basis of design for the stormwater pond in which the lots will be surrounding.
24. * **Sarasota County – River Road Widening** – Sarasota County is working with Wellen Park for the widening of River Road from US-41 to Winchester Blvd. Kimley-Horn has been selected for the design and has sent requests for utility information currently located within the ROW.
25. * **Sarasota County – Winchester Blvd Widening** – Sarasota County is working with Wellen Park for the widening of Winchester Blvd from River Road to the Charlotte/Sarasota County line. Kimley-Horn has been selected for the design and has sent requests for utility information currently located within the ROW.
26. * **Quail's Run Inn** – DMK is working on the utility design for the new Quail's Run Inn project. The property is located between Englewood Glass and Mirror and Quail's Run. There will be a total of 100 multi-family units and an amenity center. There were utilities installed with the previous project but the condition of those is unknown at this time.

ENGLEWOOD WATER DISTRICT
INCOME STATEMENT
YE FY24, MARCH 2024, FY25 BUDGET, YTD FY25 MARCH 2025

	YEAR END FY24	YTD FY24 MARCH 2024	FY25 APPROVED BUDGET	YTD FY25 MARCH 2025	Over (Under) Budget
Operating Revenues					
Water Services	\$ 10,044,721	\$ 4,856,460	\$ 10,686,181	\$ 5,151,716	\$ (5,534,465)
Waste Treatment	10,920,616	5,429,158	11,471,825	5,824,992	(5,646,833)
Accrued Guaranteed Revenue Fees	559,936	135,519	750,080	114,612	(635,468)
Other	404,375	300,686	276,000	293,813	17,813
Total Operating Revenues	<u>21,929,648</u>	<u>10,721,823</u>	<u>23,184,086</u>	<u>11,385,133</u>	<u>(11,798,953)</u>
Operating Expenses					
Water Production	5,228,072	1,793,207	4,382,766	1,635,612	(2,747,154)
Water Distribution	2,905,332	1,054,739	2,527,263	1,161,670	(1,365,593)
Waste Treatment	3,559,719	1,385,939	3,537,019	1,374,383	(2,162,636)
Waste Collection	6,369,322	1,743,984	3,969,797	2,042,531	(1,927,267)
Laboratory	323,262	163,159	374,882	165,927	(208,955)
General & Administrative	4,237,100	3,004,592	5,092,234	2,387,699	(2,704,535)
Total Operating Expenses	<u>22,622,807</u>	<u>9,145,620</u>	<u>19,883,961</u>	<u>8,767,823</u>	<u>(11,116,139)</u>
Operating Surplus (Deficit)	<u>(693,158)</u>	<u>1,576,203</u>	<u>3,300,125</u>	<u>2,617,310</u>	<u>(682,814)</u>
Non-Operating Revenues (Expenses)					
Interest Income	853,938	420,904	-	340,522	340,522
Net Increase (Decrease) in Fair Value of Investment	435,994	259,464	-	8,571	8,571
Assessment Revenue	54,340	45,030	-	257	257
Interest Expense	(71,284)	(31,286)	-	-	-
Other Revenues	2,230,954	63,106	-	125,092	125,092
Gain (loss) on Disposal of Capital Assets	52,887	6,850	-	-	-
Total Non-Operating Expenses	<u>3,556,828</u>	<u>764,069</u>	<u>-</u>	<u>474,442</u>	<u>474,442</u>
Surplus (Deficit) Before Contributions	<u>2,863,670</u>	<u>2,340,272</u>	<u>3,300,125</u>	<u>3,091,752</u>	<u>(208,373)</u>
Capital Contributions					
Cash	3,221,794	856,326	3,608,731	684,977	(2,923,754)
Non Cash	170,388	-	-	-	-
Total Capital Contributions	<u>3,392,182</u>	<u>856,326</u>	<u>3,608,731</u>	<u>684,977</u>	<u>(2,923,754)</u>
Change in Net Position	<u>6,255,852</u>	<u>3,196,598</u>	<u>6,908,856</u>	<u>3,776,729</u>	<u>(3,140,698)</u>
Total Net Position - beginning of year, as restated	110,594,353	110,594,353	116,850,205	116,850,205	
Total Net Postion - end of year	<u>\$ 116,850,205</u>	<u>\$ 113,790,951</u>	<u>\$ 123,759,061</u>	<u>\$ 120,626,934</u>	

SEPTEMBER 30, 2024, YTD FY25 MARCH 2025

BALANCE SHEET

	<u>FY2024</u>	<u>YTD FY 2025</u>
<u>ASSETS</u>		
Current Assets		
Cash & Equivalents	\$ 6,522,534	\$ 8,743,513
Accounts Receivable	3,847,910	3,327,529
Accrued Interest Receivable	-	-
Inventory	1,748,631	1,929,241
Prepays	9,395	253,352
Total Current Assets	<u>12,128,471</u>	<u>14,253,635</u>
Noncurrent Assets		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	3,089,333	1,970,385
Investments	10,747,816	10,823,722
Connection Fees - Assessment Rec	1,053,483	1,041,163
Capital Assets (net)	<u>99,458,594</u>	<u>100,313,711</u>
Total Noncurrent Assets	<u>114,349,226</u>	<u>114,148,981</u>
Total Assets	<u>126,477,697</u>	<u>128,402,616</u>
Deferred Outflow of Resources		
Accumulated Decreases in Fair Value of Hedging Derivatives	-	-
Accumulated Costs Associated with Refunding of Debt	-	-
Deferred Amounts on Pensions	2,641,519	2,641,519
Total Deferred Outflow of Resources	<u>2,641,519</u>	<u>2,641,519</u>
<u>LIABILITIES AND NET POSITION</u>		
Current Liabilities		
Accounts Payable	1,905,629	128,539
Accrued Liabilities	709,241	604,254
Total Current Liabilities	<u>2,614,870</u>	<u>732,793</u>
Current Liabilities Payable from Restricted Assets		
Contracts Payable	-	-
Retainage Payable	410,556	439,477
Accrued Interest	-	-
Current Portion of Bonds and Notes Payable	-	-
Total Current Liabilities Payable from Restricted Assets	<u>410,556</u>	<u>439,477</u>
Noncurrent Liabilities		
Compensated Absences	843,075	844,421
Net OPEB Obligation	998,641	998,641
Derivative Instruments - Rate Swap	-	-
Bonds and Notes Payable, Net	-	-
Net Pension Liability	5,629,981	5,629,981
Total Noncurrent Liabilities	<u>7,471,697</u>	<u>7,473,043</u>
Total Liabilities	<u>10,497,123</u>	<u>8,645,313</u>
Deferred Inflow of Resources		
Deferred Amount on Pensions	1,771,888	1,771,888
	<u>1,771,888</u>	<u>1,771,888</u>
Net Position		
Net Investment in Capital Assets	99,048,038	99,874,234
Unrestricted	17,802,166	20,752,701
Total Net Position	<u>\$ 116,850,205</u>	<u>\$ 120,626,934</u>

Englewood Water District
Investment Report
as of March 31, 2025

RBC	Market Value	Percent of Total
Certificate of Deposit	5,270,102	28.83%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	7,524,005	41.15%
Money Markets/Cash	5,488,707	<u>30.02%</u>
	<u>\$ 18,282,813</u>	<u>100.00%</u>
Centennial Bank		
Cash Centennial- operating acct	3,634,119	
Cash Centennial- money market	78,633	
Total Cash	<u>\$ 3,712,752</u>	
Total Cash and Investments	\$ 21,995,565	
Prev Month Investments	\$ 13,186,085	
Prev Month - Cash - RBC	4,984,347	
Prev Month - Cash - Centennial	2,411,326	
Prev Month - Investments and Cash	<u>\$ 20,581,758</u>	

Englewood Water District
RBC Investment Report
03/31/2025

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	249,562.50	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	162,095.35	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	107,379.00	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	247,827.50	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	246,337.50	0.450%	5.00
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	244,750.00	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	242,680.00	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	242,292.50	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	241,867.50	0.450%	5.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	240,220.00	0.950%	5.00
FIRST SOURCE BK SOUTH BEND	CD	33646CPY4	215,000.00	5.350%	6/29/2023	7/6/2023	11/6/2026	215,000.00	215,034.40	5.350%	3.34
FIRST CNTY BNK STAMFORD CONN	CD	32002KAN6	245,000.00	5.000%	5/17/2023	5/26/2023	5/26/2027	245,000.00	245,186.20	5.000%	4.00
AMERICAN COMMERICAL BANK & TRUST	CD	02519AAD9	232,444.82	3.500%	11/7/2023	9/14/2022	9/14/2027	245,000.00	241,540.60	5.130%	3.85
MAPLE CITY SVGS BK	CD	56511PBJ6	250,000.00	3.500%	9/18/2024	9/30/2024	9/30/2027	250,000.00	244,702.50	3.500%	3.00
MORGAN STANLEY PRIVATE BK	CD	61768UPM3	250,000.00	4.300%	9/18/2024	9/27/2024	3/27/2028	250,000.00	249,392.50	4.300%	3.50
ABACUS FED SVGS BK NY	CD	00257TBM7	250,193.48	4.650%	8/9/2024	4/28/2023	4/28/2028	248,000.00	249,123.44	4.448%	5.01
PAN AMERICAN BK & TR MELROSE	CD	697759BA5	250,000.00	4.200%	10/16/2024	10/28/2024	10/27/2028	250,000.00	248,710.00	4.200%	4.00
CFG CMNTY BK LUTHERVILLE MD	CD	12527CFX5	250,303.24	4.750%	8/9/2024	7/31/2024	7/31/2029	250,000.00	250,077.50	4.758%	5.00
CENTRAL BK LITTLE ROCK ARK	CD	152577CM2	250,000.00	4.850%	8/9/2024	8/14/2024	8/14/2029	250,000.00	250,107.50	4.850%	5.00
DRAKE BK ST PAUL MINN	CD	26144KAY3	245,000.00	4.550%	2/14/2025	2/14/2025	8/14/2029	245,000.00	245,320.95	4.550%	4.50
BANKWEST INC PIERRE SD	CD	06652CJC6	223,449.05	3.500%	10/18/2024	9/30/2024	9/28/2029	223,000.00	221,474.68	3.500%	5.00
MORGAN STANLEY BK NA	Equity linked CD	61776CBX4	200,000.00		10/22/2024	10/31/2024	11/1/2029	200,000.00	182,670.00		5.01
COULEE BK LA CROSSE WIS	CD	22209WAR3	201,747.24	4.400%	1/30/2025	1/9/2025	1/9/2030	202,000.00	201,749.52	4.486%	5.00
Subtotal			5,599,739.24					5,592,000.00	5,270,101.64		

Englewood Water District
RBC Investment Report
03/31/2025

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	248,817.50	0.408%	3.93
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	248,305.00	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	488,770.00	2.704%	3.48
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	173,503.72		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	52,759.72	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	419,357.50		4.46
FEDERAL FARM CREDIT BANK	Bonds	3133ERVH1	1,305,473.40	4.600%	1/30/2025	10/2/2024	1/2/2029	1,300,000.00	1,297,114.00	4.574%	4.25
FEDERAL HOME LOAN BANK	Bonds	3130B4ND9	502,884.50	5.000%	1/30/2025	1/30/2025	1/30/2029	500,000.00	501,850.00	4.840%	4.00
FEDERAL HOME LOAN BANK	Bonds	3130B5D96	301,206.00	4.650%	3/12/2025	3/19/2025	3/19/2029	300,000.00	300,294.00	4.540%	4.00
FREDDIE MAC	Bonds	3134HBBY6	50,052.78	4.750%	3/12/2025	3/5/2025	6/5/2029	50,000.00	49,906.50	4.752%	4.25
FEDERAL HOME LOAN BANK	Bonds	3130B26B6	356,915.79	5.150%	10/2/2024	8/8/2024	8/8/2029	350,000.00	350,441.00	4.870%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B2BA2	171,954.15	5.050%	10/30/2024	8/20/2024	8/20/2029	170,000.00	169,869.10	5.013%	5.00
FEDERAL FARM CREDIT BANK	Bonds	3133ERVL2	301,161.00	4.620%	10/30/2024	10/1/2024	10/1/2029	300,000.00	299,556.00	4.619%	5.00
FEDERAL HOME LOAN BANK	Bonds	3134HAQR7	508,217.00	4.650%	2/20/2025	10/9/2024	10/9/2029	500,000.00	497,335.00	4.664%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B2YJ8	501,096.66	4.625%	10/30/2024	10/15/2024	10/15/2029	500,000.00	499,775.00	4.622%	5.00
FREDDIE MAC	Bonds	3134HAVN0	200,958.28	4.750%	10/30/2024	10/29/2024	10/17/2029	200,000.00	200,028.00	4.648%	4.97
FREDDIE MAC	Bonds	3134HASS3	265,705.31	4.750%	11/7/2024	10/18/2024	10/18/2029	265,000.00	264,647.55	4.749%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B3C50	312,704.33	4.730%	1/8/2025	10/22/2024	10/22/2029	310,000.00	309,243.60	4.759%	5.00
FEDERAL FARM CREDIT BANK	Bonds	3133ERP39	504,786.63	4.950%	1/31/2025	12/26/2024	12/26/2029	500,000.00	500,995.00	4.839%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B56Y9	654,573.19	4.900%	3/6/2025	2/27/2025	2/27/2030	650,000.00	651,436.50	4.770%	5.00
Subtotal			7,583,982.20					7,555,000.00	7,524,004.69		
Cash Balance									5,488,706.75		
Subtotal Cash									5,488,706.75		199.76
Average % and Duration in Years										3.625%	4.76

Certificate of Deposit	5,270,101.64	
FHLMC		
FNMA		
GNMA		
FICO Series		
Bonds- Revenue/General Obligation		
Government Backed Bonds	7,524,004.69	
Money Markets/Cash	5,488,706.75	
	18,282,813.08	
	18,282,813.08	stmt
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